



## INFORMATION FOR DEL'EGATES

### SOROPTIMIST INTERNATIONAL SOUTH ATLANTIC REGION 2017 SPRING CONFERENCE

The elected delegates should have a working knowledge of Soroptimist Laws, Region Procedures, the objectives and ideals of the organization, and experience as a member of club committees or of the board. Understanding parliamentary procedure, ability to work with others, and a spirit of good will and understanding will help the delegate, the club, and the Conference Body.

The Club President, who is a delegate and who serves as the leader of the club delegations, should:

- Allocate time at a business meeting to discuss topics in the agenda, so that a majority opinion expressed by the club will serve as a guide to delegates.
- Arrange with other delegates for dividing topics of the report on Conference to be given to the club.
- Schedule time at a post-Conference club meeting, as soon as possible after Conference, for delegates to present their reports.

### RESPONSIBILITIES OF CLUB DELEGATES

Before Conference, each delegate should:

- Study the Call
- Be sure all reservations are sent in promptly
- Clarify financial responsibilities, according to club procedures
- Collect materials, etc. to take to Conference, including Soroptimist pin

#### During Conference, each delegate should:

- Register promptly, be on time and attend all sessions
- Be prepared to write down important business proceedings and background information to report to the club
- Be familiar with and observe the Conference Standing Rules
- Participate in discussion and debate
- Vote with the club viewpoint in mind. If instructed by the club to vote a certain way, vote that way. If
  not instructed, use your best judgment, considering the best interests of your club and of all clubs in
  the Region.
- Be willing to accept an assignment from the Governor if asked.

After Conference, each delegate should prepare a report as instructed by the Club President. The following outline might be helpful:

- Action by Conference approving proposed changes in laws, the budget, or other matters presented to the voting body, and the reason for each action.
- Ideas for increasing club interest and support in attaining Soroptimist Goals.
- Summary of the workshops and committee presentations.
- The gist of speeches.
- A summary of proposals not approved by the Conference, and the reason for disapproval.
- Awards: who won them and why, hints for helping your club win next year.
- Your personal evaluation of the Conference.

### KEZION PROCEDURES

### REGION BYLAWS SECTION III. D. DELEGATES

- 1. The delegates of each club shall be the President and two (2) regular members in good standing.
- 2. The voting members of the Conference shall be the members of the Region Board and the accredited delegates of each club in good standing (see Section I.B.).
- 3. A delegate may represent only the club in which the delegate's membership is held.

### STANDING RULES FOR REGION CONFERENCE

- 1. All voting delegates shall be seated together in front seats promptly at the beginning of each session.
- 2. The Agenda, as adopted, shall be the order of the day.
- 3. Changes in the Agenda may be made only by majority vote of the Conference.
- 4. After addressing the Chair and being recognized each delegate shall clearly state her name and name of her club.
- 5. A voting member may speak twice upon a subject and only for two minutes. Other members may speak once upon a subject for two minutes only.
- 6. Both delegates and non-voting members shall be allowed the privilege of the floor but precedence shall be accorded delegates.
- 7. No conference discussion may be released for publicity unless first approved by the Public Relations Committee.
- 8. All motions of any length must be submitted in writing to the Secretary at the time they are made. Forms are available.
- 9. All reports shall be in writing and a copy handed to the Region Secretary at the time the report is given to the Conference.

Amy Harman, Governor



## SOROPTIMIST INTERNATIONAL OF THE AMERICAS SOUTH ATLANTIC REGION 108TH CONFERENCE APRIL 28-30, 2017 STAUNTON, VA

### FRIDAY APRIL 28

8:00 am - 12:00 pm

South Atlantic Region Board Meeting

Staunton Board Room

3:30 pm – 5:30 pm Conference Excursion: Women's History Tour

Depart from Lobby

(separate registration required)

3:00 pm – 5:30 pm

Registration Opens

Lobby

6:00 pm – 7:00 pm

24 Market

Reception (cash bar)

7:00 pm – 10:00 pm

Colonnade Ballroom

A Dream Is A Wish Your Heart Makes Dinner Event

(Favorite Heroine or She-ro Attire)

Welcome to 108th Conference Amy Harman

SAR Governor

SI/Hampton Roads

PAGE Program Patricia Witt

SI/Mid-Atlantic Online

Bead Raffle Fundraiser Connie Skinner Morris

SAR Treasurer

SI/Kent & Queen Anne's Counties

Laurel Society Lottery Virginia Dempsey

SAR Fundraising Chair

*SI/Woodbridge* 

Evening Inspiration Betty Ann O'Brien

SAR Board Member

SI/Raleigh

Small Group Discussions at your table.

### SATURDAY APRIL 29

7:00 am – 8:15 am Bre

Breakfast

Colonnade Ballroom

Start your day with small group discussions on Membership, Program, and

Fundraising success or challenges.

7:30 am - 10:00 am

Lobby

Registration

8:30 am Salon A/B

**Business Session** (Business Casual Attire)

Shenandoah Ballroom

Delegates Reserved Seating at Front of Room

Call to Order

Amy Harman SAR Governor

Presentation of Colors & Pledge of Allegiance

Sparkle Raymond
SAR Board Member
SI/Woodbridge

Introductions

Amy Harman SAR Governor

Official Greetings

Kelly Pierce SAR Secretary

SI/Prince Georges & Anne Arundel

Counties

Morning Inspiration

Cheryl Walter SI Manassas

Recognition of Conference Attendees

SAR Board

Preliminary Credentials Report

Louise Skinner SAR Spring Conference Registrar

Past SAR Governor

SI/Kent & Queen Anne's Counties

Reading of Official Call Adoption of Agenda

Kelly Pierce SAR Secretary

**Conference Standing Rules** 

LouAnne Hunnicutt SAR Parliamentarian Past SAR Governor SI Mid-Atlantic Online

Approval of Minutes of the

107th Conference

SAR Secretary

Kelly Pierce

Appointment of Committee to Approve 108th Conference Minutes

First Report of Credentials Committee Louise Skinner

SAR Spring Conference Registrar

SAR Financial Report Connie Skinner Morris

SAR Treasurer

SI/Kent & Queen Anne's Counties

Report of Nominating Committee Amy Harman

SAR Governor

Nominations from the Floor

**Appointment of Tellers** 

Federation Report Heidi McNamar

SIA Federation Director SI/Greater Hartford, CT

Final Report of Credentials Committee Louise Skinner

SAR Spring Conference Registrar

10:30 am – 10:45 am Break (Election Polls Open)

10:45 am – 12:45 pm **Workshops** 

Salon B, Shenandoah Ballroom Workshop: Nicole Simmons

The MemberSHIP Has Sailed – Membership & Leadership but I May Have Left Someone at the Dock!

Membership & Leadership Development Manager

SIA

Are you having trouble recruiting members of different ages? How about diversifying

your membership?

Salon A, Shenandoah Ballroom Workshop: Heidi McNamar

**Soroptimist: Planning for the**SIA Federation Director

**Next 100 Years** 

Did you know that our 100th anniversary is coming up in just a few years? How

are we celebrating our first 100 years and what are the plans to continue to build Soroptimist into our second century?

Salon C, Shenandoah Ballroom

**Dream It, Be It Workshop** (Separate Registration Required)

1:00 pm – 2:30 pm Colonnade Ballroom **Dream Awards Luncheon** 

Afternoon Inspiration Melissa Kelly

President, SI/Talbot County

Small Group Discussions at your table.

Live Your Dream Patricia Byrd Pritchett

Awards Presentation SAR Live Your Dream Chair

SI/Williamsburg

Live Your Dream Award Winners Mercy N. Wanyoike

Nominated by SI/Manassas

Misty M. Jackson

Nominated by SI/Cumberland

Shavone Aliyyah Walker

Nominated by SI/Hampton Roads

Violet Richardson Award

Presentation

Jayme Gruden SAR Program Chair

SI/Hampton Roads

Violet Richardson Award Winner Shanaz Khan

Nominated by SI/Manassas

2:45 pm – 4:00 pm Workshops (Repeat of Morning Workshops)

6:30 pm – 7:00 pm

General Reception (cash bar)

7:00 pm **Dream Celebration Banquet**Colonnade Ballroom (Club or Area Themed Attire)

SAR Presidents and Board Procession Mollie Flood

SI Alexandria

Evening Inspiration Lori Ditchfield

President,

SI/Montgomery County

Recognition of Club Amy Harman
Anniversaries SAR Governor

State of the Region Amy Harman

SAR Governor

Laurel Lottery Drawing & Raffles Betty Ann O'Brien

SAR Board Member

### SUNDAY APRIL 30

8:15 am – 8:45 am
Salon C. Shenandoah Ballroom

**Celebration of Life Memorial Service** 

9:00 am

Salon A/B, Shenandoah Ballroom

**Dreams Do Come True Awards Brunch** 

Opening Remarks & Presiding Amy Harman

SAR Governor

Morning Inspiration Betty Nester

Past SAR Governor SI/Williamsburg

Celebrating Success Awards Cindy Swicegood

SAR Celebrating Success Chair SI/Kent & Queen Anne's Counties

B.J. Cook Governor's Trophy

Amy Harman

SAR Governor

Recruitment Bowl Connie Skinner Morris

SAR Treasurer

Bennie Mendelson Award Robin Davis

Past SAR Governor SI/Alexandria

2017 Fall Meetings Amy Harman

SAR Governor

2018 Spring Conference Deborah Mackes

SAR Governor-Elect

2018 SIA Federation Heidi McNamar

Convention SIA Federation Director

FIN

### PRESENTERS

SOROPTIMIST INTERNATIONAL SOUTH ATLANTIC REGION 2017 SPRING CONFERENCE
APRIL 28 - 30, 2017 STAUNTON, VA



**Heidi McNamar**Federation Director
Soroptimist International of the Americas
Member, SI/Greater Hartford, CT

Heidi McNamar of SI/Greater Hartford, Connecticut, is co-owner of Krause Caterers, Inc. A member since 1994, she has held several leadership positions including region governor;

district director; and club president, secretary and treasurer. She holds a Bachelor of Science degree in business administration from the University of Denver. In addition to her Soroptimist activities, she volunteers with the YWCA.



**Nicole Simmons**Membership & Leadership Development Manager
Soroptimist International of the Americas

As SIA's Membership & Leadership Development Manager, Nicole Simmons focuses on assisting members with the tools they need to create a valuable and healthy club experience while also developing materials to grow our volunteer leaders. Her responsibilities

include the development of recruitment and retention strategies as well serving as a resource and coach for members. Additionally, she oversees the membership website; prepares informative member videos; writes articles for Best for Women and content for the public website www.soroptimist.org. Nicole joined SIA in the fall of 2009. With a bachelor's degree in communications from Wilkes University, she has a diverse professional non-profit background, having worked for Girl Scouts in the Heart of Pennsylvania, two regional blood centers, and the American Lung Association.



## SOROPTIMIST INTERNATIONAL OF THE AMERICAS OFFICERS RoseMary Reid, President

Dawn Marie Lemonds, President-Elect Virginia "Gigie" Peńalosa, Secretary/Treasurer



### SOUTH ATLANTIC REGION OFFICERS Amy Harman, Governor

Deborah Mackes, Governor-Elect
Kelly Pierce, Secretary
Connie Skinner Morris, Treasurer
Betty Ann O'Brien, Board Member
Sparkle Raymond, Board Member
Robin Davis, Immediate Past Governor
LouAnne Hunnicutt, Parliamentarian

SOUTH ATLANTIC THEME FOR THE 2016-2018 BIENNIUM: "Working Together to Stand Out"

## DOWERNORS OF THE SOUTH ATLANTIC REJION

Ruby Lee Minar SI/Washington, DC 1927-28

Ethel Knight Pollard SI/Washington, DC 1928-30

Mary Catherine Lewis SI/Washington, DC\* 1930-32

Bernadine Schefneker SI/Detroit, MI\* 1930-32

Nell R. Hysong SI/Washington, DC 1932-34\*

Jean Bennett SI/Washington, DC 1934-36

Jean Bennett? SI/Washington, DC 1936-38

Edith Reinhardt SI/Baltimore, MD 1938-40

Viola K. Almony SI/Baltimore, MD 1940-42

Pearle Sharpe SI/Arlington, VA 1942-44

Mae C. Bowman SI/Alexandria, VA 1944-46

Anna P. Rose SI/Montgomery County, MD 1946-48 Ella C. Werner SI/Washington, DC 1948-50

Mary Bourke SI/Washington, DC 1950-52

Lula Feller SI/Baltimore, MD 1952-54

Margaret F. Schmidt SI/Williamsburg, VA 1954-56

A. Olivia Nicoll SI/Washington, DC 1956-58

Mildred Smart SI/Williamsburg, VA 1958-60

Elizabeth Moorefield SI/Asheville, NC 1960-62

Blanche T. Rogers SI/Baltimore, MD 1962-64

Katherine Stinson SI/Washington, DC 1964-66

Winifred G. Thompson SI/Washington, DC 1966-68

Rebecca Tinker SI/Williamsburg, VA 1966-68

Beth Bryson SI/Baltimore, MD 1968-70 Lyda Gordon Shivers SI/Greensboro, NC 1970-72

Margaret Supplee SI/Prince Georges County, MD 1972-74

Flora Lee Muth SI/Washington, DC 1974-76

Betty Jean "BJ" Cook SI/Bel Air, MD 1976-78

Jean Deardorff SI/Westminster, MD 1978-80

Betty F. Mendelson SI/Alexandria, VA 1980-82

Alma L. Higginbotham SI/Fairmont, WV 1982-84

> Betty C. Roberts SI/Asheville, NC 1984-86

Lucinda Mandarin SI/Upper Montgomery County, MD 1986-88

> Karen Bautz SI/Laurel, MD 1988-90

Marie Y. Hughes SI/Virginia Peninsula, VA 1990-92

> Betty Nester SI/Alexandria, VA 1992-94

R. Lynn Coleman SI/Jacksonville, NC 1994-96

Deborah O. McKinnon SI/Washington, DC 1996-98

LouAnne Hunnicutt SI/Greenville, SC 1998-2000

Janice Artemel SI/Washington, DC 2000-2002

Sylvia Winterling SI/Alexandria,VA 2002-2004

Warie Brock SI/Montgomery Co., MD 2004-2006

Gayle Griffith SI/Cumberland, MD 2006-2008

Louise Skinner SI/Kent County, MD 2008-2010

Christy Rumbaugh SI/Havre de Grace, MD 2010-2012

Willie Mae McCracken SI/Williamsburg, VA 2012-2014

Robin S. Davis SI/Alexandria, VA 2014-2016

Amy L. Harman SI/Hampton Roads, VA 2016-2018

<sup>\*</sup>In 1932, the South Atlantic Region split, with clubs in Detroit and Akron forming the Midwestern Region.

## 

### DREAM

SI/Havre de Grace SI/Alexandria

SI/Cumberland SI/Kent & Queen

Anne's Counties SI/Hagerstown

SI/Manassas SI/Hampton Roads

SI/Mid-Atlantic Online

SI/Prince Georges & **Anne Arundel Counties** 

SI/Raleigh

SI/Talbot County

SI/Upper Montgomery

County

SI/Williamsburg

SI/Woodbridge

#### RICHARDSON AWARD VIOLET

SI/Frostburg

SI/Hagerstown

SI/Havre de Grace

SI/Kent and Oueen Anne's Counties

SI/Manassas

SI/Raleigh

SI/Salisbury

SI/Talbot County

SI/Woodbridge

#### DREAM BE PROGRAM

SI/Alexandria

SI/Hampton Roads

SI/Kent and Oueen Anne's Counties

SI/Prince Georges and **Anne Arundel Counties** 

SI/Talbot County

SI/Upper Montgomery

County

SI/Woodbridge

#### CELEBRATING SUCCESS AWARDS

### **FUNDRAISING**

SI/Frostburg SI/Kent & Queen

Anne's Counties

SI/Talbot County SI/Woodbridge

SI/Manassas

### MEMBERSHIP

SI/Frostburg

SI/Kent & Queen Anne's Counties

SI/Talbot County

### PROGRAM

SI/Alexandria

SI/Frostburg

SI/Kent & Oueen Anne's Counties

SI/Manassas

SI/Mid-Atlantic Online

SI/Raleigh

SI/Talbot County

SI/Upper Montgomery

County

SI/Woodbridge

### PUBLIC AWARENESS

SI/Alexandria

SI/Frostburg

SI/Hagerstown SI/Kent & Queen

Anne's Counties

SI/Manassas

SI/Mid-Atlantic Online

SI/Raleigh

SI/Talbot County

SI/Upper Montgomery

County

SI/Woodbridge

# EVERYTHING STARTS WITH A DREAM. THANK YOU FOR MAKING OUR DREAMS COME TRUE!

Special thanks to each and every member of the Spring Conference Planning Committee. Your time, effort and enthusiasm made this weekend possible.

**Conference Planners** 

Robin Davis, Chair SI/Alexandria

Deborah Mackes SI/Woodbridge

Connie Skinner-Morris SI/Kent & Queen Anne's Counties

Louise Skinner SI/Kent & Queen Anne's

Counties

Virginia Dempsey SI/Woodbridge Registration

SI Kent & Queen Anne's Counties

Registrar/Conference

**Treasurer**Louise Skinner
SI/Kent & Queen Anne's

Counties

Program & Decor Coordinators SI/Manassas

**PAGE Program**SI Mid-Atlantic Online

**Celebration of Life** 

SI/Woodbridge

Region Bead & Club Raffles

SI/Kent & Queen Anne's Counties

Dream It, Be It Workshop Coordination

Johann Dretchen SI/Upper Montgomery County

Jayme Gruden SI/Hampton Roads Hospitality

Mollie Flood SI/Alexandria

Sparkle Raymond SI/Woodbridge

Kelly Pierce

SI/Prince Georges & Ann Arundel Counties

Melissa Kelly SI/Talbot County

Additional thanks to Governor Amy and the South Atlantic Region Board for their support and ideas.



# SQUITH ATLIANTIC REGION IVELLA CONFERENCE CRECENTIALS REPORT

	PRELIMINARY	FIRST	FINAL
CLUBS IN REGION	21	21	21
CLUBS WITH REGISTERED DELEGATES			
Region Officers	4	4	4
Board Members	2	2	2
Club Presidents			
Club Delegates			
TOTAL VOTING			
Federation Visitor	1	1	1
Parliamentarian	1	1	1
Non-voting Members			
Registered Guests			
Executive Director	0	0	0
Federation HQ Staff	1	1	1
GRAND TOTAL			