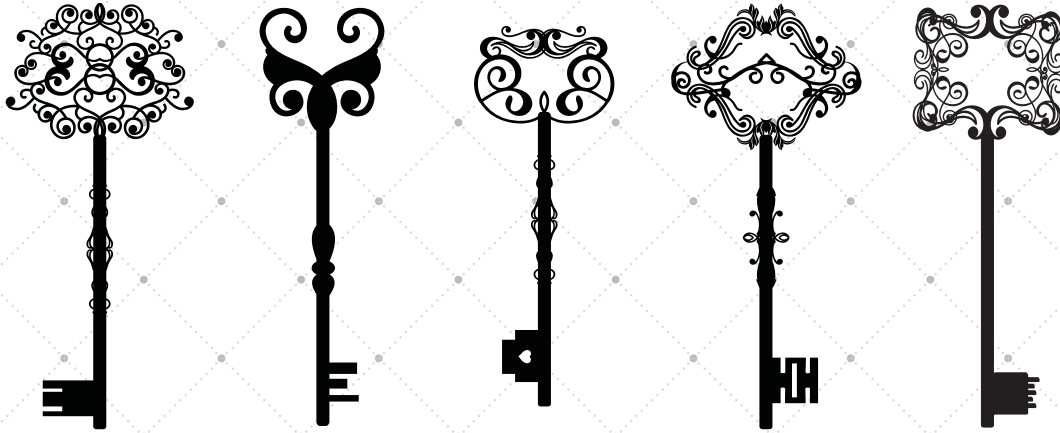
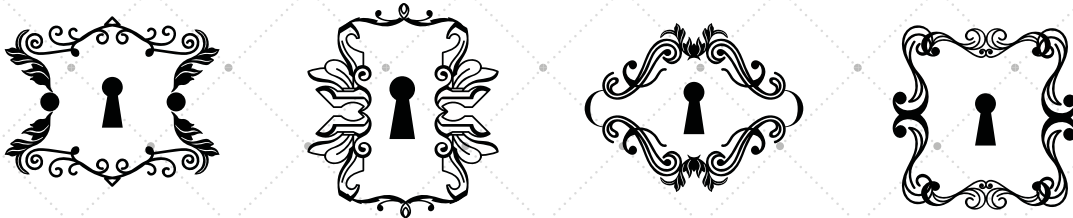




**Soroptimist International of the Americas
South Atlantic Region
107th Conference**



**COMMUNICATION
IS THE KEY**



**2016 Spring Conference
April 15-17, 2016**

**Holiday Inn Hotel & Suites Virginia Beach - North Beach
3900 Atlantic Ave, Virginia Beach, VA 23451**



SOROPTIMIST

Best for Women[®]

CALL TO CONFERENCE

The 2016 Spring Conference of the South Atlantic Region, Soroptimist International of the Americas, Inc. is hereby called to meet in Virginia Beach, Va., on April 15-17, 2016 for the purpose of transacting such business as may be on the agenda and may properly come before the Conference.

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Forms should be completed and returned to the address listed on each form by the appropriate deadline.

Club Presidents will also find a Credentials Form, which must be completed and brought to Conference. Completion and presentation of this form will allow appropriate club members to register as delegates.



Soroptimist International of the Americas
South Atlantic Region
www.soroptimist-sar.org

Dear South Atlantic Region Members:

On behalf of the Board, and the Conference Planning Committee, I am looking forward to you joining us in Virginia Beach this April.

With the theme “Communication is the Key,” we have quite a weekend planned. On Friday, I hope you will join us as we visit the Virginia Aquarium. On Friday evening, we will kick off the Conference with a pool party right on the beach where we will be hosting our very first wine pull fundraiser.


On Saturday we will begin our day with a General Session where we will conduct the business of the Region including voting in the officers for the next biennium, and will cap the session off with a keynote from our Federation Visitor, SIA Director, Donna Ronca. We will follow our morning general session with our annual Dream Awards Luncheon. On Saturday afternoon, we will be going on a MEMBERSHIP Cruise with SIA Director Donna and SIA Staff Member, Nicole Simmons – so wear your cruise wear as we divide up into ships. Saturday night will be our Installation Banquet where we will be honoring our outgoing board and ushering in our new officers.

Sunday will begin with our Celebration of Life Memorial Service on the beach and be followed up with an Awards Brunch celebrating the very best projects and programs that you have worked on all year.

We have captivating speakers, informative workshops, and a lot of fun planned ahead. So grab your Soroptimist friends for an informative and inspiring weekend in beautiful Virginia Beach for SAR’s Spring Conference!

I have been honored to serve as your Governor these past two years. It was such a pleasure working with all of you during this time and witnessing all the wonderful work you have accomplished for women and girls, whether locally or internationally.

Thank you for everything you’ve done and especially for the memories.

Best for Women,

Governor Robin



**Soroptimist International of the Americas
South Atlantic Region**



Region Theme:

“Communication is the Key”

Soroptimist International of the Americas Officers

President	Susan "Sam" Buchenau
President-Elect	RoseMary Reid
Secretary/Treasurer	Sue Riney

South Atlantic Region Officers

Governor	Robin Davis
Governor-Elect	Amy Harman
Secretary	Connie Skinner-Morris
Treasurer	Pamela Sinclair
Board Member	Laura Jones
Board Member	Betty Ann O'Brien
Immediate Past Governor	Willie Mae McCracken
Parliamentarian	LouAnne Hunnicutt

GOVERNORS OF THE SOUTH ATLANTIC REGION

1927-28	Ruby Lee Minar	Washington, DC
1928-30	Ethel Knight Pollard	Washington, DC
1930-32	Mary Catherine Lewis	Washington, DC*
1930-32	Bernadine Schefneker	Detroit, MI*
1932-34*	Nell R. Hysong	Washington, DC
1934-36	Jean Bennett	Washington, DC
1936-38	Jean Bennett?	Washington, DC
1938-40	Edith Reinhardt	Baltimore, MD
1940-42	Viola K. Almony	Baltimore, MD
1942-44	Pearle Sharpe	Arlington, VA
1944-46	Mae C. Bowman	Alexandria, VA
1946-48	Anna P. Rose	Montgomery County, MD
1948-50	Ella C. Werner	Washington, DC
1950-52	Mary Bourke	Washington, DC
1952-54	Lula Feller	Baltimore, MD
1954-56	Margaret F. Schmidt	Williamsburg, VA
1956-58	A. Olivia Nicoll	Washington, DC
1958-60	Mildred Smart	Williamsburg, VA
1960-62	Elizabeth Moorefield	Asheville, NC
1962-64	Blanche T. Rogers	Baltimore, MD
1964-66	Katherine Stinson	Washington, DC
1966-68	Winifred G. Thompson & Rebecca Tinker	Washington, DC Williamsburg, VA
1968-70	Beth Bryson	Baltimore, MD
1970-72	Lyda Gordon Shivers	Greensboro, NC
1972-74	Margaret Supplee	Prince Georges County, MD
1974-76	Flora Lee Muth	Washington, DC
1976-78	Betty Jean "BJ" Cook	Bel Air, MD
1978-80	Jean Deardorff	Westminster, MD
1980-82	Betty F. Mendelson	Alexandria, VA
1982-84	Alma L. Higginbotham	Fairmont, WV
1984-86	Betty C. Roberts	Asheville, NC
1986-88	Lucinda Manarin	Upper Montgomery Co., MD
1988-90	Karen Bautz	Laurel, MD
1990-92	Marie Y. Hughes	Virginia Peninsula, VA
1992-94	Betty Nester	Alexandria, VA
1994-96	R. Lynn Coleman	Jacksonville, NC
1996-98	Deborah O. McKinnon	Washington, DC
1998-2000	LouAnne Hunnicutt	Greenville, SC
2000-2002	Janice Artemel	Washington, DC
2002-2004	Sylvia Winterling	Alexandria, VA
2004-2006	Warie Brock	Montgomery County, MD
2006-2008	Gayle Griffith	Cumberland, MD
2008-2010	Louise Skinner	Kent County, MD
2010-2012	Christy Rumbaugh	Havre de Grace, MD
2012-2014	Willie Mae McCracken	Williamsburg, VA
2014-2016	Robin S. Davis	Alexandria, VA
2016-2018	Amy L. Harman	Hampton Roads, VA

*In 1932, the South Atlantic Region split, with clubs in Detroit and Akron forming the Midwestern Region.

PRELIMINARY AGENDA

“Communication is the Key”

107th South Atlantic Region Conference

April 15-17, 2016

“Communication is the Key”

Friday, April 15th

- | | |
|--------------------|---|
| 8:00 AM – 12:00 PM | South Atlantic Region Board Meeting |
| 2:00 PM – 4:00 PM | Optional Pre-Conference Excursion – Virginia Aquarium
(Separate Registration) |
| 6:30 PM - 7:00 PM | Reception (cash bar) <ul style="list-style-type: none">• Wine Pull begins |
| 7:00 PM – 10:00 PM | Opening Session – Pool Party! (beach attire) <ul style="list-style-type: none">• Bras for a Cause• Club Anniversary Cake• Wine Pull |

Saturday, April 16th

- | | |
|--------------------|--|
| 8:30 AM - 11:45 AM | General Session <ul style="list-style-type: none">Consideration of the Consent Agenda<ul style="list-style-type: none">• 2015 Spring Conference Minutes• Revised SAR Bylaws and Procedures• SAR 2016-2018 Proposed BudgetSecretary’s ReportTreasurer’s ReportNominating Committee ReportState of the Region Updates<ul style="list-style-type: none">• Dream Awards• Fundraising• Membership• Program |
|--------------------|--|

10:45 AM – 11:00 AM	<p>Break/Voting</p> <p>Federation Report</p> <p style="text-align: center;">Donna Ronca – SIA Federation Director Member, Desert Coast Region Corona, CA</p>
12:00 PM – 2:00 PM	Dream Awards Luncheon
2:15 PM – 4:00 PM	<p>Get On Board the MEMBERSHIP (Two workshop periods – 90 min each)</p> <ul style="list-style-type: none"> • Hook, Line and Sinker - How To Get and Keep Members <i>An open discussion on how to leverage your existing club projects and programs to recruit and retain members.</i> <p style="text-align: center;">Nicole Simmons Membership & Leadership Development Manager Soroptimist International of the Americas</p> <ul style="list-style-type: none"> • All Aboard the U.S.S. SOLT <i>Everything you always wanted to know about Soroptimist but were afraid to ask – this is not your mother’s orientation and leadership discussion.</i> <p style="text-align: center;">Donna Ronca SIA Federation Director</p>
6:30 PM – 7:00 PM	General Reception (cash bar)
7:00 PM – 10:00 PM	<p>Installation Banquet</p> <ul style="list-style-type: none"> • Governor’s Trophy <p style="text-align: center;"><u>Sunday, April 17th</u></p>
8:15 AM – 8:45 AM	Celebration of Life Memorial Service
9:00 AM – 11:00 PM	<p>Biennial Celebration Brunch</p> <ul style="list-style-type: none"> • Celebrating Success • Bennie Mendelson Award • Recruitment Bowl
11:30 PM – 1:00 PM	South Atlantic Region Board Meeting

OFFICIAL VISITOR – 2016 SPRING CONFERENCE



Donna Ronca
Federation Director
Soroptimist International of the Americas

Donna Ronca, has been a member of SI/Fullerton, California, USA, since 1986. She has served in a variety of leadership positions, including region governor, district director; and club president, vice president and secretary. Donna is an account executive at Quest Diagnostics, Inc. In addition to her Soroptimist activities, Dona also serves on the board of directors for the Corona Ranch Homeowner's Association.

WORKSHOP SPEAKER – 2016 SPRING CONFERENCE



Nicole Simmons
Membership & Leadership Development Manager
Soroptimist International of the Americas

As SIA's Membership & Leadership Development Manager, Nicole Simmons focuses on assisting members with the tools they need to create a valuable and healthy club experience while also developing materials to grow our volunteer leaders. Her responsibilities include the development of recruitment and retention strategies as well serving as a resource and coach for members. Additionally, she oversees the membership website; prepares informative member videos; writes articles for Best for Women and content for the public website www.soroptimist.org. Nicole joined SIA in the fall of 2009. With a bachelor's degree in communications from Wilkes University, she has a diverse professional non-profit background, having worked for Girl Scouts in the Heart of Pennsylvania, two regional blood centers, and the American Lung Association.

INFORMATION FOR DELEGATES

*South Atlantic Region Spring Conference
April 15-17, 2016
Virginia Beach, VA*

The elected delegates should have a working knowledge of Soroptimist Laws, Region Procedures, the objectives and ideals of the organization, and experience as a member of club committees or of the board. Understanding parliamentary procedure, ability to work with others, and a spirit of good will and understanding will help the delegate, the club, and the Conference Body.

The Club President, who is a delegate and who serves as the leader of the clubs delegations, should:

- ✓ Allocate time at a business meeting to discuss topics in the agenda, so that a majority opinion expressed by the club will serve as a guide to delegates.
- ✓ Arrange with other delegates for dividing topics of the report on Conference to be given to the club.
- ✓ Schedule time at a post-Conference club meeting, as soon as possible after Conference, for delegates to present their reports.

Responsibilities of Club Delegates

Before Conference, each delegate should:

- Study the Call
- Be sure all reservations are sent in promptly
- Clarify financial responsibilities, according to club procedures
- Collect materials, etc. to take to Conference, including Soroptimist pin

During Conference, each delegate should:

- Register promptly
- Be on time to all sessions
- Attend all sessions
- Be prepared to write down important business proceedings and background information to report to the club
- Be familiar with and observe the Conference Standing Rules
- Participate in discussion and debate
- Vote with the club viewpoint in mind. If instructed by the club to vote a certain way, vote that way. If not instructed, use your best judgment, considering the best interests of your club and of the all clubs in the Region.
- Be willing to accept an assignment from the Governor if asked.

After Conference, each delegate should:

Prepare a report as instructed by the Club President. The following outline might be helpful:

- A. Action by Conference approving proposed changes in laws, the budget, or other matters presented to the voting body, and the reason for each action.
- B. Ideas for increasing club interest and support in attaining Soroptimist Goals.
- C. Summary of the workshops and committee presentations.
- D. The gist of speeches.
- E. A summary of proposals not approved by the Conference, and the reason for disapproval.
- F. Awards: who won them and why, hints for helping your club win next year.
- G. Your personal evaluation of the Conference.

REGION PROCEDURES

R-12

- D. The voting members of Conference shall be the members of the Region Board and the accredited delegates of each club in good standing.
- E. A club shall be deemed in good standing if all requirements of the Federation Bylaws and Procedures as well as all procedures established by the Region Conference and Region Board have been met at the time its delegates register.
- F. Delegates:
 - (1) The delegates of each club shall be the President and two (2) active members.
 - (2) A delegate may represent only the club in which the delegate's membership is held.

STANDING RULES FOR REGION CONFERENCE

- 1. All voting delegates shall be seated together in front seats promptly at the beginning of each session.
- 2. The Agenda, as adopted, shall be the order of the day.
- 3. Changes in the Agenda may be made only by majority vote of the Conference.
- 4. After addressing the Chair and being recognized each delegate shall clearly state her name and name of her club.
- 5. A voting member may speak twice upon a subject and only for two minutes. Other members may speak once upon a subject for two minutes only.
- 6. Both delegates and non-voting members shall be allowed the privilege of the floor but precedence shall be accorded delegates.
- 7. No conference discussion may be released for publicity unless first approved by the Public Relations Committee.
- 8. All motions of any length must be submitted in writing to the Secretary at the time they are made. Forms are available.
- 9. All reports shall be in writing and a copy handed to the Region Secretary at the time the report is given to the Conference.

Governor
Robin S. Davis

Minutes of the Soroptimist International of the Americas
South Atlantic Region
106th Spring Conference
DoubleTree by Hilton, Williamsburg, VA
May 1 – May 3, 2015

Friday, May 1, 2015

- Governor Robin Davis welcomed attendees to the SAR 106th Conference and called the meeting to order at 7:00 p.m.
- Governor Robin introduced Karen Riordan, President & CEO of the Greater Williamsburg Chamber & Tourism Alliance. Karen then welcomed the attendees to Williamsburg.
- Katherine Corley Murray, Co-President of SI-Howard County, presented the evening's inspiration.
- Connie Skinner Morris, President of SI-Kent & Queen Anne's Counties, explained the SAR Bead Raffle Fundraiser.
- Virginia Dempsey, SI-Woodbridge, and SAR Fundraising Chair, explained the Laurel Society Lottery and Laurel Legacy.
- Pamela Sinclair, SI-Raleigh, and SAR Treasurer introduced the film that was to be screened, "Girl Rising: One Girl with Courage is a Revolution".
- The film was viewed followed by a roundtable discussion led by, Camilla Buchanan, MD MPH Adjunct Lecturer, College of William & Mary.
- Governor Robin Davis recessed the meeting at 10:30 PM.

Saturday, May 2, 2015 – Morning Session

- Governor Robin Davis reconvened the general session at 8:35 AM, and began with the Pledge of Allegiance.
- Betty Ann O'Brien, SI-Raleigh and SAR Board Member, presented the Flags of the South Atlantic Region.
 - Past Governor Louise Skinner, SI-Kent & Queen Anne's Counties, carried the Maryland Flag.
 - Betty Nester, SI-Williamsburg, carried the South Carolina Flag.
 - Cynthia Cortez, SI-Alexandria, carried the Virginia Flag.
 - Beverly Moore, SI-Frostburg, carried the West Virginia Flag.
 - Deborah Mackes, SI-Woodbridge, carried the District of Columbia Flag.
 - Patricia Lynch, SI-Raleigh, carried the North Carolina Flag.
- Laura Jones, SAR Board Member, SI-Greenville, gave an inspirational reading to begin the day.
- Governor Robin Davis introduced the head table and gave recognition to Leadership.
 - Former Governor, Betty Nester, SI-Williamsburg

- Former SIA Board Member, and Former Governor, LouAnne Hunnicutt, SI-Greenville
 - Former SIA Board Member, and Former Governor, Louise Skinner, SI-Kent & Queen Anne's Counties
 - Immediate Past Governor, Willie Mae McCracken, SI-Williamsburg
- Margaret Miles, SAR Secretary, SI-Accomack, presented the Reading of Official Greetings. A welcome video from SIA President, Poco Davis, was shown.
- Connie Skinner Morris, President, SI-Kent & Queen Anne's Counties, presented the Silent Auction Preview.
- Laura Jones and Betty Ann O'Brien, SAR Board Members, welcomed the 7 members attending conference for their first time and also the 15 members attending who had 30 + years with Soroptimist.
- Pamela Sinclair, SAR Treasurer, announced that the 15 attendees with 30 + years of service represented a total of 562 ½ years of Soroptimist service.
- Mary Minor, SI-Williamsburg, presented the Preliminary Credentials Report. **See page 8 for Preliminary Credentials Report.**
 - It was moved, seconded, and accepted that the Preliminary Credentials Report be approved. Motion carried.
- The Standing Rules for the 2015 Spring Conference were presented by, Parliamentarian, LouAnne Hunnicutt.
 - It was moved, seconded, and accepted that the Standing Rules be approved. Motion carried.
- Margaret Miles, SAR Secretary, presented the Official Call to Conference. Secretary, Margaret Miles, moved that the reading of the Official Call to Conference be dispensed, as the Call was sent to all clubs in the Region more than forty-five days prior to Conference. Motion was seconded and accepted by the voting delegates.
- Pamela Sinclair, SAR Treasurer, moved that the adoption of the Conference Agenda be accepted, plus any modifications as may be necessary to carry out the business of the Region. Motion was seconded and accepted by the voting delegates.
- Margaret Miles, SAR Secretary, presented for approval, the Minutes of the SAR 105th Conference. It was moved and seconded that the minutes be accepted. Motion was seconded and accepted by the voting delegates.
- Margaret Miles, SAR Secretary, announced the appointees that will review the Minutes of the 105th Spring Conference.

- **Appointees are:** Deborah Mackes, SI-Woodbridge, Glenda Johnson, SI-Howard County, and Sandy Burtman, SI-Salisbury
- Patricia Byrd-Pritchett, SI-Williamsburg, presented the First Credentials Report. There were no changes from the Preliminary Credentials Report, thus a motion was not needed to approve and accept this report. **See page 8 for First Credentials Report.**
- Pamela Sinclair, SAR Treasurer, presented the SAR Financial Report. After discussion, the Financial Report was approved and will be filed for audit.
- **9:30 a.m.**, In the absence of the SAR Nominating Chair Judi Loscomb, Governor Robin Davis presented the report of the 2016-2018 SAR Nominations Committee.
 - Nominating Committee will consist of the following appointees:
 - Judi Loscomb, SI-Talbot County, Chair
 - Janet Knisely, SI-Cumberland, Member
 - Deborah Mackes, SI-Woodbridge, Member
 - As there were no other nominations from the floor, Governor Robin Davis explained there would be no need to elect tellers for this Conference.

10:15 – 10:30 a.m., break in session.

Sue Riney, SIA Federation Director, presented the Federation Report

Governor Robin Davis announced that 5 workshops would be presented from 11:00 am – 12:45 pm.

- **“Deep Dive Workshop: Dream It, Be It, presented by, Johann Dretchen, SAR Dream It, Be it Chair**
- **Session 1 Workshop: Let’s Talk About Membership, presented by SAR Board Member, Laura Jones, assisted by Deborah Mackes, SI-Woodbridge**
- **Session 1 Workshop: Social Media for Soroptimist Clubs, presented by SAR Governor, Robin Davis**
- **Session 2 Workshop: Incorporating Soroptimist Orientation & Leadership Training in your Club, presented by, Louise Skinner, SI-Kent & Queen Anne’s Counties.**
- **Session 2 Workshop: Let’s Talk About Fundraising, presented by, Virginia Dempsey, SAR Fundraising Chair**

Afternoon Session - 1:00 pm – 2:30 pm

Federation Awards Luncheon

- Welcome by SAR Governor Robin Davis.

- Melissa Snyder, President, SI-Arbutus, gave the afternoon inspirational reading.
- **Live Your Dream Awards Presentation** was presented by SAR Chair, Christina Krieling, SI-Frostburg. Christina announced that 18 clubs participated.
- Award winners were:
 - Shameka Lakiya Jeudi, nominated by, SI-Salisbury - \$1,000.00
 - Hannah Welsh, nominated by, SI-Howard County - \$3,00.00
 - SIA Federation At-Large Nomination, Alexis Gilmore - \$3,000.00
 - Consuela Montgomery, nominated by SI-Arbutus - \$5,000.
- **Violet Richardson Award** was presented by Cindy Swicegood, SAR Chair, SI-Kent & Queen Anne's Counties. Cindy announced that 14 clubs participated.
 - The winner was Kai Shanklin, nominated by, SI-Bowie

Saturday Evening Banquet

- **7:00 PM** - Introduction of Club Presidents, SAR Board of Directors, and SIA Federation Director – Deborah Mackes, SI-Woodbridge.
- Immediate Past Governor, Willie Mae McCracken, SI-Williamsburg, gave the evening inspirational reading.
- Fritz Raymond provided dinner entertainment.
- Governor Robin Davis gave recognition of the Spring Conference Planning Committee, SAR Committee Chairs, and SAR Club Anniversaries.
 - Celebrating 50 years of service was SI-Arbutus
 - Celebrating 60 years of service was SI-Morgantown
 - Celebrating 70 years of service was SI-Fairfax
- LouAnne Hunnicutt, Celebrating Success Awards Chair, presented the Celebrating Success Awards Presentation.
 - Membership** – Winner was SI-Kent and Queen Anne's Counties
 - Program** – Clubs submitting entries were: SI-Hampton Roads, and SI-Kent and Queen Anne's counties. Winner was SI-Hampton Roads
 - Public Awareness** – Clubs submitting entries were: SI-Hampton Roads, SI-Frostburg, and SI-Kent and Queen Anne's Counties. Winner was SI-Frostburg.
 - Fundraising** – Clubs submitting entries were : SI-Frostburg, SI-Upper Montgomery County, and SI-Kent and Queen Anne's Counties. Winner was SI-Upper Montgomery County
- Betty Ann O'Brien, SAR Board Member, presented the Recognition of Club Participation.

- SI-Alexandria – VR Award
 - SI-Arbutus – Ruby Award
 - SI-Berlin Ocean City – VR Award
 - SI-Bowie Crofton – Governor’s Trophy and VR Award
 - SI-Fairfax – VR Award
 - SI-Frostburg – VR Award and governor’s trophy Award
 - SI-Hagerstown – VR Award
 - SI-Howard County – VR Award and Governor’s Trophy Award
 - SI-Kent and Queen Anne’s Counties – VR Award and Governor’s Trophy Award
 - SI-Manassas – Governor’s Trophy Award
 - SI-Montgomery County – VR Award
 - SI-Raleigh – Ruby Award, VR Award, and Governor’s Trophy Award
 - SI-Salisbury – VR Award
 - SI-Talbot County – VR Award, Ruby Award, and Governor’s Trophy Award
 - SI-Upper Montgomery – VR Award
 - SI-Woodbridge – Governor’s Trophy Award
- **Recruitment Bowl Award** was presented by, Pamela Sinclair, SAR Treasurer.
Winner – SI-Talbot County
 - **Bennie Mendelson Award** was presented by, Governor-Elect, Amy Harmon.
Winner - SI-Hampton Roads
 - **BJ Cook Governor’s Trophy Award** was presented by, SAR Governor, Robin Davis.
Winner – SI-Frostburg
 - **Laurel Lottery Drawing** – Virginia Dempsey, SAR Fundraising Chair, SI-Woodbridge, announced that there was a Laurel Lottery winner. The winner was, Becky Goodman, SI-Manassas.
 - Connie Skinner Morris, President, SI-Kent & Queen Anne’s Counties, announced the winners of the 2015 Silent Auction. Participating entries were received from the following clubs:
 - SI-Bowie Crofton
 - SI-Manassas
 - SI-Hampton Roads
 - SI-Greenville
 - SI-Kent & Queen Anne’s Counties
 - SI-Howard County
 - Governor Robin Davis
 - SI-Raleigh
 - SI-Talbot County

- SI-Pocomoke County
- SI-Williamsburg donated check
- SI-Cumberland donated check

Total amount raised - \$871.00

- Connie Skinner Morris, President, SI-Kent and Queen Anne's Counties, announced that the SAR Pretty Bead 50/50 Raffle raised \$1,310.00.
 - Heather Jankovich, SI-Williamsburg, won \$ 655.00.
 - \$ 655.00 went to SAR for fundraising. Proceeds will be designated for the SIA Disaster Relief for Nepal/earthquake.
- Governor Robin Davis recessed at 9:00 pm.

Sunday, May 4, 2014

- **8:30 – 9:00 am** – Celebration of Life Memorial Service was presented by members of SI-Alexandria
The service honored deceased SAR members:
 - Annabelle Lee Lapp – SI-Cumberland
 - Joyce E. Wheaton-Crowe – SI-Frostburg
 - Janet Lee Ashley – SI-Kent & Queen Anne's Counties
 - Jane Armstrong Spray – SI-Kent & Queen Anne's Counties

9:00 am – Governor, Robin Davis, reconvened the general session.

- Elizabeth Devlin, Treasurer of SI-Talbot County gave an inspirational reading to begin the day.
- Patricia Byrd-Pritchett, SI Williamsburg, presented the Final Credentials Report.
See page 8 for Final Credentials Report.
 - It was moved, seconded and accepted that the Final Credentials Report be adopted. Motion carried.
- The conference Keynote Speaker was Amanda Deverich, LMFT Williamsburg Counseling. Amanda's presentation was titled: "From Generation to Generation A Conversation".
- An invitation to the 2016 SIA Federation Convention, Orlando, Florida, was announced by, Sue Riney, SIA Federation Director.
- The SAR 2015 Fall Meetings were announced by, Secretary, Margaret Miles.
 - September 29 – Hosted by SI-Woodbridge
 - October 10 – Hosted by SI-Cumberland & SI-Frostburg
 - October 25 – SI-Pocomoke City

- SAR Board Member, Betty Ann O'Brien, announced that the 2016 SAR Spring Conference would be held in Virginia Beach, VA from April 15 – 17, 2016.
- Governor- Elect, Amy Harmon, announced that the 2017 SAR Spring Conference would be held in Blue Ridge Winter Green area. It was moved, seconded and accepted. Motion carried.
- Governor, Robin Davis, reminded attendees to complete the Conference Evaluation.
- SAR Governor, Robin Davis, led the Soroptimist Pledge.
- 11:00 a.m. – Governor, Robin Davis adjourned the 2015 SAR Spring Conference.
- 11:30 a.m. – South Atlantic Region Board Meeting

**South Atlantic Region
106h Conference Credentials Report
May 1 – May 3, 2015**

	Preliminary Rpt.	First Rpt.	Final Rpt.
Clubs in Region	26	26	26
Clubs w/Registered Delegates	19	19	19
Region Officers	4	4	4
Board Members	2	2	2
Club Presidents	17	17	17
Club Delegates	27	27	27
Total Voting	50	50	50
Federation Officer	1	1	1
Parliamentarian	1	1	1
Non-voting Members	21	21	22
Registered Guests	0	0	0
Executive Director	0	0	0
Federation Headquarters Staff	0	0	0
Grand Total	73	73	74

**Submitted by,
Margaret Miles
SAR Secretary 2014-2015**

SOUTH ATLANTIC REGION

BYLAWS

**SOROPTIMIST INTERNATIONAL
OF THE AMERICAS, INC.**

Revised April 2016

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ARTICLE I
Name and Territorial Limits

Section 1.1 The name of this Region shall be the, Soroptimist International of South Atlantic Region.

Section 1.2 The territorial limits of the South Atlantic Region are established by Soroptimist International of the Americas, Inc. (referred to as SIA or the federation) and currently consist of the District of Columbia, Maryland, North Carolina, South Carolina, Virginia and West Virginia.

Article II
Purpose

The purpose of the region shall be to promote the projects and fulfill the purposes of Soroptimist as defined in Federation laws.

ARTICLE III
Members

Soroptimist International clubs and their members residing within the territorial limits of the region shall be considered members of the region.

ARTICLE IV
Officers

Section 4.1 The elected officers shall be Governor, Governor-elect, Secretary, Treasurer and two (2) Directors at large.

Section 4.2. To be eligible for election to office, candidates must be regular members in good standing who have served as club president.

Section 4.3 The officers shall take office on July 1st following their election and shall hold office for two (2) years or until their successors take office, and shall not be eligible or more than two (2) consecutive terms in the same office. The Governor and Governor-elect shall hold office only one (1) term. The Governor-elect upon completing her two (2) year term will automatically assume the office of Governor.

Section 4.4 Vacancies

A. Should a vacancy in the office of Governor, the Governor-Elect shall automatically become the Governor, and complete the unexpired term in addition to the term to which elected. A new Governor-elect shall be elected at the next region conference.

B. Vacancies occurring in other offices shall be filled by appointment of the region board.

Section 4.5 Duties

Governor:

- (1) preside at all conferences and all meetings of the Board;
- (2) supervise the work and activities of the region;
- (3) appoint all committees and serve as ex officio on all committees, with the exception of the nominating committee;
- (4) approve expenditures in accordance with the budget;
- (5) perform other duties as pertain to the office as may be assigned by the Board or prescribed by these bylaws.

Governor-elect:

- (1) prepare for assuming the office of Governor by becoming familiar with all aspects of the Soroptimist organization and work closely with and under the direction of the Governor;
- (2) assume, temporarily, the duties of the Governor should the Governor be temporarily unable to serve;
- (3) empowered to appoint committees to serve in the next biennium after January 1 of the year in which her term commences.

Secretary:

- (1) attend the meetings of the region board;
- (2) record the minutes of the board meetings and conference;
- (3) be custodian of the records of the Region;
- (4) issue minutes of meetings and conference within 30 days after the close of the meeting;
- (5) coordinate with the Governor the issuance of a call to Conference at least 60 days prior to the date of the meeting;
- (6) distribute Region mailings to club presidents, to Region coordinators, and to the two immediate past governors;
- (7) perform such other duties as pertain to the office.

Treasurer:

- (1) attend the meetings of the Region Board;
- (2) deposit and disburse all funds belonging to the Region under the direction of policies developed by the Region Board;
- (3) serve as an ex-officio member of the Finance Committee;
- (4) provide financial reports at board meetings and region conferences;
- (5) mail region dues and fees statements to all clubs in the region by May 1 and notify the Governor of those clubs delinquent;
- (6) mail mandatory region conference fee to all clubs in the region by December 1 and notify the Governor of those clubs delinquent;
- (7) file all forms necessary on an annual basis to the Internal Revenue Service;
- (8) arrange to have the books audited by a club other than the Treasurer's prior to the books being turned over at the biennium;
- (9) prepare a budget biennially to be approved by the delegates at conference.
- (10) perform such other duties as pertain to the office.

Directors at-large (2):

- (1) attend meetings of the region board;
- (2) undertake tasks as assigned by the Region Board and offer support to other officers as necessary

At the end of each Biennium, each outgoing officer shall promptly turn over to her successor in office, all files, records and other property pertaining to such office and shall inform her successor of the duties of the office and of any federation and region procedures with ten (10) days of vacating the office.

ARTICLE V Nominations and Elections

Section 5.1 Nominations

- A.** The Nominating Committee shall be comprised of three (3) regular members in good standing. The Chair shall be appointed by the Governor and one member shall be appointed by the Region Board. A third member shall be elected by the Region Conference in even numbered years. Any vacancy on the nominating committee shall be filled by the region board. Not more than one person from each club may serve on this committee.
- B.** On or before October 1 of the year preceding the Region Conference (even numbered years), the committee chair shall send a letter inviting clubs of the region to suggest members for consideration as Governor-elect, Secretary, Treasurer and 2 Directors-at-large. Members eligible and willing to serve are to return a standard resume form enclosed with the letter to the chairperson of the nominating committee by December 15, the deadline may be extended to no later than January 15.
- C.** In January of even-numbered years, all completed resumes shall be copied and sent to the other members of the committee by the Chair. The committee will verify that the candidates are eligible for office and will suggest at least one name for each office.
- D.** The committee may contact other Soroptimists as to their willingness to serve, and obtain the standard resume.
- E.** The slate of candidates and their resumes will be included with the Call to Conference in the even-numbered years.
- F.** Nominations may be made from the floor at the time that the nominating committee gives its report. Additional eligible nominees for office must provide a completed standard resume form for distribution to all delegates at the time the nomination is made.

Section 5.2 Elections

- A.** Voting shall be by ballot. The Region Governor shall appoint 2 tellers to oversee the election and count the ballots. The conference registration committee shall insure that each delegate has been properly designated by her club as a delegate and that her name badge entitles her to vote.
- B.** A majority shall elect. If a majority is not received on the first ballot, a re-ballot shall occur between the two candidates receiving the most votes.
- C.** The new officers will assume the office on July 1 of even numbered years.

ARTICLE VI Meetings

Section 6.1 The region shall hold an annual conference for the purpose of conducting the business of the region, promoting Soroptimist projects and programs and in order to provide opportunities for leadership and personal development of members. Final venue and dates will be approved by the region board.

Section 6.2 The region may hold area meetings or additional region-wide meeting annually for the propose of providing Soroptimist orientation and leadership training.

Section 6.3 Special meetings of the region shall be called upon the written (via mail or e-mail) request of at least 5 clubs. At least 7 days' notice (personal, written (mail or e-mail), or telephone) shall be given to each club. The business to be transacted at any special meeting shall be limited to the purpose stated in the call to the meeting.

Section 6.4 The quorum for any meeting for the region shall be 10 delegates from at least 7 clubs.

Section 6.5 Each club shall be entitled to three (3) region delegates at any region meeting. Clubs should elect such delegates and an alternate to serve in this capacity from among the members of the club. In addition, each member of the region board is entitled to one vote at the region conference.

ARTICLE VII Board of Directors

Section 7.1 The board of directors shall consist of the officers and directors at large.

Section 7.2 The board of directors has administrative authority over the affairs, funds, and property of the Region except that they may not modify any action taken by the delegates at a Region Conference.

Section 7.3 Have responsibility to perform such other duties as prescribed by Federation Bylaw, Federation Procedures, Region Procedures, or Region Conference action.

Section 7.4 Meetings of the Region Board shall be held no less than four (4) times during each year of the biennium. No less than two (2) of the requested yearly meetings shall be scheduled for in-person meetings, at a location selected by the Governor (the other meetings may be conducted in person, or by telephone or video conferencing). One (1) of the in-person meetings shall occur immediately before or after (or at both times) the conference, in the locality where the Conference is held.

Section 7.5 Special meetings of the board may be called by the Governor and shall be called upon written (via mail or e-mail) request of at least three (3) members of the Board. At least 7 days notice (personal, written (via mail or e-mail) or telephone) shall be given. The business transacted at any special meeting shall be limited to the purpose stated in the call.

Section 7.6 The quorum for board meetings shall be a majority of the board.

ARTICLE VIII Committees

Section 8.1 Standing Committees

A. Nominating Committee: A nominating committee consists of three persons for the purpose of proposing candidates for election to region office (see section 5.1).

B. Laws and Resolutions Committee: a committee consisting of three from the different clubs shall be appointed by the Region Governor to serve on this committee for the biennium. The committee shall review all proposed resolutions and amendments to the region bylaws and insure their inclusion in the call to conference each year. Proposals from clubs must be submitted to the committee chair by December 1 prior to the conference each year.

C. Program Committee: a committee of at least three persons shall be appointed by the Governor to promote and administer Soroptimist programs in concert with the federation. The region member of the SIA Program Council shall serve as chair of this committee.

D. Membership Committee: a committee of no more than five members shall be appointed each biennium by the region Governor to serve as a resource for clubs needing assistance with recruitment and retention of members. This committee shall also work in cooperation with the federation and under the direction of the region board in extension activities for the formation, orientation and nurturing of new clubs in the region. The committee shall work closely with

federation headquarters to maximize opportunities for growth.

E. Fundraising Committee: a committee of one to three members shall be appointed each biennium by the Region Governor in order to promote fundraising activities in the region. The committee chair shall work closely with federation headquarters to support the fundraising programs of the federation in the region.

F. Public Awareness Committee: a committee of one to three shall be appointed by the region Governor to assist clubs with increasing the visibility of the organization locally and to promote awareness of Soroptimist in the region as a volunteer organization of business and professional women whose mission is to improve the lives of women and girls. The chair shall work closely with federation headquarters to develop and implement the necessary resources and strategies to meet public awareness goals.

G. Region Conference: The Region Governor shall appoint a Conference Coordinator from among members of the club serving as hostess for the region conference. Additional committee members may be added to the conference committee upon recommendation from the Conference Coordinator and with the approval of the region Governor.

H. Finance Committee: The Region Governor shall appoint a committee of one to three members who will periodically review the financial affairs of the region. The Region Treasurer will serve as an ex-officio member.

Section 8.2 Special Committees, Special committees may be appointed by the Governor, with the approval of the board, to undertake special tasks or projects.

ARTICLE IX Finance

In order for a club to be considered in good standing, region fiscal responsibilities will include:

Section 9.1 The fiscal year shall be July 1 through June 30.

Section 9.2 Annual region dues shall be collected and remitted by each club to the region Treasurer by July 1 each year. Clubs having not paid their region dues by September 1 shall be assessed an additional charge of 10%.

Section 9.3 An annual mandatory conference fee shall be collected and remitted by each club to the region Treasurer by February 15 each year.

ARTICLE X
Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall be the parliamentary authority for all matters not specifically covered in these bylaws, region standing rules and policies, or the SIA bylaws and procedures.

ARTICLE XI
Amendments

Section 11.1 These bylaws may be amended by a two-thirds vote of delegates present and voting at any annual meeting of the region. Notice of proposed amendments must be included in the call to the meeting.

Section 11.2 A club may propose amendments to these bylaws. Any such proposal must have been approved by a two-thirds vote of the club and submitted to the chair of the laws and resolutions committee with a copy to the region Governor by December 1.

Section 11.3 Those proposed amendments receiving conference approval by a two-thirds vote shall be forwarded to Federation Headquarters by region Secretary.

SOROPTIMIST INTERNATIONAL OF THE AMERICAS, INC.

Procedures

South Atlantic Region

Revised April, 2016

Improving the lives of women and girls through programs leading to social and economic empowerment

I. REGION DUES AND FEES

- A. The dues of the Region shall be \$25.00 for each member of a club. Such dues shall be paid to the Treasurer no later than July 1 each year. Clubs having not paid their Region dues by September 1 shall be assessed an additional charge of 10%.
- B. There shall be a Mandatory Conference Fee of \$50.00 per club, which must be paid by February 15 to remain in good standing.

II. DUTIES OF OFFICERS

In addition to the duties laid out in SAR's Bylaws:

- A. The Governor shall:
 - (1) be authorized to sign checks on the bank account;
 - (2) have a region credit card with a \$5000 limit
- B. The Governor-Elect shall:
 - (1) be authorized to sign checks on the bank account;
 - (2) have a region credit card with a \$3000 limit
- C. The Secretary shall:
 - (1) report to the Headquarters Office within forty-five (45) days after Conference and meetings all proposed amendments to the Region Bylaws and Procedures
 - (2) be authorized to sign checks on the bank account;
 - (3) have a region credit card with a \$3000 limit
- D. The Treasurer shall:
 - (1) Establish a checking account to handle the day to day expenditures of the region. This account shall hold a balance which does not exceed the total anticipated expenditures of the region for the next 6 month period. Any additional funds shall be invested in savings instruments in FDIC or FSLIC insured institutions. The number of savings instruments, and the term and rate of the instruments shall be approved prior to investment of the funds by an investment committee consisting of no less than the Treasurer, the Finance Committee Chair, and the Governor. The Treasurer shall obtain written approval from each member of the investment committee prior to investing funds in any instrument that is not immediately available.

- (2) In addition, the financial statement shall be prepared in a format which compares actual expenditures for the biennium with budgeted expenditures.
- (3) pay authorized bills;
- (4) bill all clubs for Mandatory Conference Fee prior to December 1 of each year;
- (5) send a notice of dues to all clubs prior to May 31 of each year;
- (6) send notices as outlined in the Bennie G. Mendelson Conference Attendance Award and Region Recruitment Award;
- (7) send a Conference statement and a final report of the biennium to the Region Board;
- (8) ensure that the Treasurer's records for the biennium have been audited within 6 months of the end of the biennium. Along with standard procedures related to such an audit, the auditor shall verify that proper authorization procedures have been followed for expenditures of the Region, including verification of the following things:
 - (a) A proper bill or statement exists to support each expenditure.
 - (b) Proper approvals have been obtained for all expenditures over the budgeted amount.
- (9) be authorized to sign checks on the bank account;
- (10) have a region credit card with a \$2000 limit

E. The two (2) Directors-at-large shall

- (1) be authorized to sign checks on the bank account;
- (2) have a region credit card with a \$1000 limit

III. REGION ANNUAL CONFERENCE

The Region shall hold a Region hosted Conference annually each spring;

A. Conference Committee & Planning

1. a Conference Committee Chair shall be appointed by the Region Board;
2. a Conference Planning Guide shall be followed for direction;

3. The Conference Planning Guide shall be reviewed and approved by the Region Board at the beginning of each biennium.

B. Conference Budget

1. Excluding costs for the Call to Conference and other items set forth on the Region's Budget, the Conference shall be financially self supporting and shall be funded by the Mandatory Conference Fee, individual member registration fee and meal fee;
2. The Region Board shall be provided a proposed Conference budget by October 15th; the Region Board shall approve the Conference budget by November 15th.
3. This budget shall include anticipated revenue and expense items, as well as anticipated number of conference attendees; it should be a breakeven budget;
4. Within 60 days of the close of the Conference the Conference Chair shall provide a final budget summary to the Region Treasurer.

C. Location

1. The location in which each conference will be held shall be selected by the Region Board and approved by the Conference body two (2) years prior to that conference.

D. Delegates

1. The delegates of each club shall be the President and two (2) regular members in good standing.
2. The voting members of the Conference shall be the members of the Region Board and the accredited delegates of each club in good standing (see Section I.B.).
4. A delegate may represent only the club in which the delegate's membership is held.

E. Call to Conference

1. The Call to Conference shall include:
 - (a) a tentative agenda;
 - (b) all proposed amendments and resolutions;
 - (c) list of candidates for election, together with their qualifications;

- (d) such additional Region and/or Federation information as may be deemed necessary.
- 2. In the second year of the Biennium, the Call to Conference shall also include the proposed budget.
- 3. The Call to Conference shall be mailed or e-mailed to all club presidents, Region coordinators, the Parliamentarian, and the two (2) immediate past Governors at least forty-five (45) days before the Conference.
- F. Registration shall be held Friday afternoon and Saturday morning.
- G. The agenda will provide for opening ceremonies of Friday evening, morning and afternoon sessions and banquet on Saturday, and a morning session on Sunday, which shall include a non-denominational "Celebration of Life" memorial service.
- H. The Saturday luncheon shall be known as the Federation and Region Awards' Luncheon at which time Live Your Dream Award and other Federation Awards are presented.
- I. The tentative and final agendas shall indicate the day and hour for the Nominating Committee report, for nominations from the floor, for introduction of candidates and for opening of the polls.
- J. Prior to the beginning of the annual Spring Conference, the Governor and Region Board shall appoint 2 members from those in attendance to serve as the election committee. They shall:
 - (1) Conduct all elections;
 - (2) verify voting results;
 - (3) present the Committee's report to the Conference;
 - (4) ask authority from the Conference to destroy the ballots at the conclusion of the election.
- K. There shall be a formal installation of officers at the banquet during the last conference of the biennium.
- L. Fees
 - (1) Registration fees shall be determined by the Conference Committee, approved by the Region Board and shall be mandatory for all conference attendees.
 - (2) Additional conference expenses as determined by the Conference Committee shall be approved by the Board.

- (3) The Conference Committee shall be provided the collected mandatory club conference fees to defray expenses incurred prior to conference. This sum shall not exceed the total mandatory conference fee collected and be offset against any conference profit.
- (5) Refund policy for conference registrations: A registrant may have their conference fees refunded if the request is made in writing 15 days prior to conference. All other refunds must be approved by the Governor. This policy must be printed on all conference registration forms.

M. A Credential form shall be included in the mail or e-mailed Call to Conference. This card identifies accredited voting delegates for each club. This card is to be signed by the President and Secretary of the club and presented at the Conference Registration Desk.

N. As part of the registration process, credentials shall be verified and reported in the following format:

CLUBS IN REGION _____

Clubs WITH REGISTERED DELEGATES _____

Region Officers _____

Federation Officers _____

Board Members _____

Parliamentarian _____

Club Presidents _____

Non-voting Members _____

Club Delegates _____

Registered Guests _____

Executive Director _____

SIA Hdq Staff _____

TOTAL VOTING

GRAND TOTAL _____

IV. REGION AWARDS

A. The Bennie G. Mendelson Conference Attendance Award

- (1) This award shall be a traveling award presented to the club having the greatest percentage of Region members in good standing in attendance at the Region Conference.
- (2) "In Attendance" shall be defined as those regular members who have registered at conference as of the first Credentials report on Saturday.
- (3) By March 1 of each year, the Region Treasurer shall notify each club treasurer in writing what the February 15 records indicate as to numbers of regular members.

- (4) If club treasurers find discrepancies, they must contact the Region Treasurer. Unless a discrepancy is reported, the Region records as of February 15 shall be considered the official membership of the clubs for award consideration.
- (5) From the report of the Credentials Committee, the Region Treasurer shall compute the percentage based on her records as determined above. The figures of the Region Treasurer shall be considered final.

B. The Betty Jean (BJ) Cook Club Achievement Award Governor's Trophy

- (1) This award shall be a traveling award presented to the club having accomplished the highest total score on the Governor's Club Award Form.
- (2) This Award shall be presented annually at Spring Conference.
- (3) The Governor's Club Award shall be available for club use on the South Atlantic Region website by October 1st of each year.
- (4) The due date for this award shall be four (4) weeks prior to Spring Conference. Completed forms shall be returned to the Governor for judging.
- (5) Certificates of club participation will be presented at Spring Conference

C. Region Recruitment Award

- (1) This award shall be a traveling award presented to the club having the largest net increase in members from April 1st to March 31st of the current club year.
- (2) Decisions shall be based upon the figures as reported by SIA headquarters and confirmed by the Region Treasurer.

D. Violet Richardson Award

The Violet Richardson Award is given to a 14 to 17 year old girl for outstanding volunteer work.

- (1) This Award shall be presented annually at Spring Conference.
- (2) \$400 will presented to the winner. An additional \$100 is given in the winner's honor to the organization where she is most active as a volunteer.
- (3) Certificates of club participation will be presented at Spring Conference

E. Live Your Dream: Education and Training Awards for Women Award

The Live Your Dream: Education and Training Awards for Women is SIA's major project which provides women with cash grants to improve their economic status by attaining higher education and/or skills training.

- (1) This Award shall be presented annually at Spring Conference.
- (2) In addition to Federation's Awards, an additional runner-up award in the amount of \$1,000 will be presented.
- (3) Certificates of club participation will be presented at Spring Conference

E. Soroptimist Celebrating Success Awards

The Soroptimist Celebrating Success Awards is a best practices program that recognizes successful club projects and programs.

- (1) These Awards shall be presented annually at Spring Conference.
- (2) Certificates of club participation will be presented at Spring Conference

V. REGION BOARD VISITS

- A. Each member of the Region Board shall act as a liaison to a number of clubs as assigned by the Governor, to serve as a consultant on laws and procedures and as a source of general information.
- B. Upon request of the club, the liaison shall be available to serve as a speaker and installing officer.
- C. The expenses of one official visit per year to each club may be made at the expense of the Region.
- D. An official visit is defined as a visit by a member of the Region Board for the purpose of:
 - (1) Soroptimist Education;
 - (2) Special occasion recognition, e.g. Anniversary, Founder's Day, Award Ceremony;
 - (3) Installations of Officers; (However, serving as Installing Officer is not the sole responsibility of members of the Region Board. It is suggested that these be "family affairs" with past presidents of the club, past presidents of nearby clubs, or past Region Officers officiating as speaker and/or Installing Officer.)
 - (4) Issues and problems within the club.

VI. REGION LOGO

The logo, as selected by the Ad Hoc Region Logo Committee (1985), shall be for Region and club use at their discretion.

VII. FALL MEETINGS AND LEADERSHIP SEMINAR

- A. Three (3) Fall Meetings will be held each year.
- B. These shall be scheduled by the Governor in diverse geographical locations, on invitation from clubs if possible.
- C. Each club is expected to attend a Fall Meeting twice in each biennium.
- D. All meetings are to be attended by the Region Board with expenses to be paid by Region.
- F. A Leadership Seminar will be held in the first year of the biennium.

VIII. AUTHORIZED EXPENSES

- A. The budget shall provide guidance for Region expenditures during the biennium.
- B. The Governor is authorized to approve payment for all expenses which are included in the budget. When expenditure is not included in the budget, or exceeds the budget by more than 10%, the Governor must obtain approval of the expenditure from a majority vote of the Region Board. Such budget overruns shall be reported to the members at the next Region Conference.
- C. The Region shall defray all expenses of Board members including transportation, room and meals. In lieu of other transportation forms, a mileage allowance equal to the approved rate by the Region Board, plus ferry or toll charges will be made to board members using their own vehicles for transportation, regardless of the number of passengers carried. (\$.37)
- C. Expenses of the Parliamentarian shall be paid by Region funds.
- D. Expenses incurred by a club for development of a new club may be reimbursed upon submission to the Region Board.
- E. A club may apply for up to \$100 per biennium for a New Member Recruitment event.
- F. Live Your Dream and Violet Richardson Award Winner expenses;
 - (1) One room for one night's lodging at Conference for the VR Winner including their parents;
 - (2) One room for one night's lodging at Conference for all LYD winners including runner-up;
 - (3) Travel expenses to conference for VR and LYD winners not to exceed \$100 each.

(4) Lunch expenses for VR Winner and her parents (or two guests) and LYD award winners and a one guest each.

- G. The Region will contribute \$200 to the Federation at the conclusion of each biennium the contribution to be known as the Governor's Gift to be earmarked by the Governor.
- H. The Region shall pay for the Governor's expenses to attend the Governor's Round Table in the second year of the biennium.
- I. The Region shall pay for the Governor's transportation, lodging, registration and meals incidental to Federation Convention.
- J. The Region shall pay for the engraving of the winning club's name on the traveling Bennie G. Mendelson Conference Attendance Award, the Betty Jean (BJ) Cook Club Achievement Award Governor's Trophy and the Region Recruitment Award.
- K. New Clubs
 - (1) Expenses incurred by a club for the development of a new club may be reimbursed upon submission to the Region Board.
 - (2) Expenses incurred by the Membership Committee in development of new clubs shall be approved by the Board.
 - (3) The Region shall provide \$100 to new clubs with the understanding that this money shall be earmarked to apply to the expenses of sending delegates to the first Region Conference after chartering.
 - (4) The following gifts shall be presented to each new club by the Region: Gavel, President's pin, small American flag with standard, and Roberts Rules of Order, Newly Revised Edition.
 - (5) When a charter dinner is held, the only guests for whom the new club must assume financial responsibility are the Governor and the speaker.
 - (6) Clubs in the Region shall contribute \$20.00 minimum to each new club chartered, to be sent to the President or Treasurer of the new club as soon as possible after notification of charter date.

IX. AMENDMENT TO PROCEDURES

These Procedures may be amended without notice by the Board of Directors by a two-thirds (2/3) vote of the members present and voting. Any change in procedures that affect the region, or club bylaws or operation, shall specifically set forth the effective date.

X. STANDING COMMITTEES

The Region shall have a committee of at least three (3) members, with a Chairperson appointed by the Governor for the following functions:

A. Nominating Committee

- (1) The Chair shall contact all members whose names are submitted to determine their willingness to serve if nominated and elected.
- (2) All members replying in the affirmative shall submit a resume on a form supplied by the Committee.
- (3) From all resumes the Committee shall determine eligibility and select a slate.
 - a. In order to be considered for Governor-Elect, a member must have served on the Region Board for at least one term.
 - b. The slate should represent a diverse cross section of the Region, both geographically and by population.
- (4) At least sixty (60) days prior to each conference, the coordinator shall email all nominee data to the Secretary for inclusion in the Call to Conference.
- (5) The Committee shall provide pictures of candidates along with their qualifications to be posted on a bulletin board at Conference.
- (6) The coordinator shall make the report to the conference at least two (2) hours before the opening of the polls.
- (7) The election for all positions for which there is more than one candidate shall be by voting machine or printed ballot prepared by the Nominating Committee.
- (8) Ballots shall be made available to the Spring Conference Election Coordinator prior to election.

B. Laws and Resolutions Committee

- (1) maintain the bylaws and procedures of the Region to comply with SI and SIA bylaws and procedures.
- (2) formulate and propose amendments and resolutions;
- (3) present such amendments and resolutions for Conference action;
- (4) interpret the laws and procedures upon request;
- (5) receive copies of each club's procedures and review them for completeness and/or conflict with higher law.

C. Program Committee

- (1) There shall be a chairperson appointed by the Governor to promote and administer Soroptimist programs in concert with the federation. The region member of the SIA Program Council shall serve as a resource for each of the following program committees.
 - a. SAR Celebrating Success
 - i. provide for a copy of the awards' criteria to be distributed to all club presidents in the spring;
 - ii. use the SIA Celebrating Success Application Form;

- iii. provide for the judging of the applications;
 - iv. provide winners to SIA by the time set by Federation.
 - v. be responsible for the preparation of the Celebrating Success applications booklet and will be posted on the website
- b. Live Your Dream: Education and Training Awards for Women
- i. assist and encourage clubs on implementing the programs;
 - ii. confirm at-large applications sent on to clubs and make sure clubs either judge the applications or return them to SIA;
 - iii. receive the applications of the winners from the club level;
 - iv. provide for the judging of the applications received from the club level (awards include prescribed federation awards and additional runner-up regional award);
 - v. forward the Region's winning application(s) to SIA Headquarters office by the set deadline;
 - vi. present the award(s) and certificates provided by Region and Federation to the winners at the Federation Awards' Luncheon;
 - vii. present certificates to the clubs for participation in program.
- c. Violet Richardson Awards
- i. Assist and encourage clubs on implementing the programs;
 - ii. receive the applications of the winners from the club level;
 - iii. Provide for judging of the applications received from the club level;
 - iv. present the award and certificates provided by the Region at the Federation Awards' Luncheon;
 - v. Present certificates to the clubs for participation in program.
- (2) All Committees shall provide information, direction, and guidance to the clubs in their appropriate area.
- (3) All Committees shall work to promote within the region the activities, programs and projects adopted at the International, Federation and Region levels.
- (4) All Committees shall provide the Governor and Region Board with copies of all emails and mailings.

D. Membership Committee

- (1) assist existing clubs with increasing their membership;
- (2) be responsible for recommending the formation of new clubs and working with clubs interested in chartering new clubs.
- (3) educating as to the heritage, purpose, objects, policies and programs of the organization;
- (4) preparing Soroptimists for leadership within the organization and in their own communities;

- (5) working closely with the Governor and Region Board in the planning of all Region-sponsored workshops and meetings;
- (6) working closely with SOLT coordinators of clubs and providing them with ideas for programs at the club level;
- (7) work closely with federation headquarters to maximize opportunities for growth;
- (8) forward membership interest applications from SIA to appropriate clubs and follow up to see that the applications have been acted on.

E. Fundraising Committee

- (1) work closely with federation headquarters to support the fundraising programs of the federation in the region.

F. Public Awareness Committee

- (1) assist clubs with increasing the visibility of the organization locally;
- (2) promote awareness of Soroptimist in the region as a volunteer organization whose mission is to improve the lives of women and girls through programs leading to social and economic empowerment;
- (3) work closely with federation headquarters to develop and implement the necessary resources and strategies to meet public awareness goals.

G. Finance Committee

- (1) periodically review the financial affairs of the Region;
- (2) make reports and recommendations to the Board at the Winter and Pre-Conference meetings and to the Conference;
- (3) help prepare the proposed budget for the next biennium;
- (4) perform such other duties as may be required by the Governor, Region Board, or Conference.

XI. PARLIAMENTARIAN

- A. The Parliamentarian need not be a member of Soroptimist International of the Americas, Inc. but should be a Registered Parliamentarian if not a member of SIA.
- B. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall be the parliamentary authority for all matters not specifically covered in Region Bylaws or the SIA Bylaws.
- C. The Parliamentarian may be appointed for one conference or for the biennium.
- D. The Parliamentarian must attend the business meetings during the Annual Spring Conference.

SAR 2016-2018 PROPOSED BUDGET

	NOTES	2014-2016 BUDGET	2016-2018 PROPOSED BUDGET
<u>INCOME</u>			
REGION DUES-FIRST & SECOND YEAR	Wa 26 Clubs, Now 23	15,000.00	26,000.00
SPRING CONFERENCE FEE-FIRST YEAR	Wa 26 Clubs, Now 23	1,300.00	1,150.00
SPRING CONFERENCE FEE-SECOND YEAR	waiting for 6 clubs = \$300	1,300.00	1,150.00
SPRING CONFERENCE INCOME-FIRST YEAR	excl Raffle & Silent Auction income	18,650.00	22,500.00
SPRING CONFERENCE -SECOND YEAR		18,650.00	22,500.00
INTEREST-SAVINGS AND CD		500.00	100.00
SALES TABLE.	Sales Table	2,000.00	2,500.00
AUGUST LEADERSHIP WORKSHOP	August Retreat	800.00	1,000.00
REGION RAFFLE	Bead Raffle - for SIA Dis Grants	1,000.00	1,000.00
SILENT AUCTION	For indiv club's Club Giving	2,000.00	2000.00
LAUREL BOARD		0.00	0.00
MISC INCOME		0.00	0.00
TOTAL INCOME		\$61,200.00	\$79,900.00
<u>EXPENSES</u>			
<u>GOVERNOR'S EXPENSES</u>			
FEDERATION GOVERNORS ROUNDTABLE FEE		2,000.00	2,500.00
FEDERATION CONVENTION	Japan?	3,000.00	3,000.00
INTERNATIONAL CONVENTION		2,000.00	2,000.00
GIFT TO FEDERATION		200.00	200.00
TOTAL GOVERNOR'S EXPENSES		7,200.00	7,700.00
<u>REGION BOARD, CMTE CHAIR & PGM COORD EXPENSES</u>			
TRAVEL, LODGING & MEALS		10,000.00	10,000.00
FALL AREA MEETING REGISTRATION	2 yrs	1,440.00	1,440.00
SPRING CONFERENCE REGISTR / MEALS	2 yrs	2,250.00	2,250.00
OFFICE, ETC.		100.00	100.00
LIABILITY INSURANCE	\$450/yr	900.00	900.00
TOTAL REGION BOARD EXPENSES		14,690.00	14,690.00
<u>ADMINISTRATIVE EXPENSES</u>			
CONFERENCE PARLIAMENTARIAN		0.00	0
CONFERENCE INTERPRETERS		0.00	0
CONFERENCE/WORKSHOP SPEAKERS		1,000.00	1,000.00
AWARDS/ENGRAVING		100.00	0
AUDIT		0.00	
STATIONERY/PRINTING/PRINTING-OFFICE SUPPLIES		400.00	500
WEBSITE		1,000.00	500
TAX MATTERS		0.00	1,500.00
CC PROCESSING		0.00	120.00

SAR 2016-2018 PROPOSED BUDGET

	NOTES	2014-2016 BUDGET	2016-2018 PROPOSED BUDGET
SALES TABLE		1,500.00	2,000.00
SILENT AUCTION BENEFICIARY	pass through for indiv Club Giving	2,000.00	2,000.00
RAFFLE BENEFICIARY	pass through Disaster Relief Fund		
LAUREL BENEFICIARY	pass through		
<i>TOTAL ADMINISTRATIVE EXPENSES</i>		6,000.00	7,620.00
<u>FALL MEETING EXPENSES</u>			
BROCHURE. PRINTING		200.00	50.00
RENTAL ITEMS		100.00	100.00
<i>TOTAL FALL MEETING EXPENSES</i>		300.00	150.00
<u>SPRING CONFERENCE EXPENSES</u>	biennial total		
SPEAKER FEES, TRAVEL & LODGING		2,100.00	2,000.00
PRINTING & MAILING/ADMINISTRATIVE		4,200.00	3,200.00
ENTERTAINMENT		3,500.00	2,000.00
OTHER CONF EXPENSES		1,000.00	2,570.00
PRE-CONFERENCE EXCURSION	pass through	4,000.00	1,550.00
REGISTRATION & MEALS	pass through	22,800.00	26,570.00
EQUIPMENT RENTAL	SC 2015 - included in	2,300.00	4,000.00
<i>TOTAL SPRING CONF EXPENSES</i>		39,900.00	41,890.00
<u>AUGUST LEADERSHIP WORKSHOP</u>	one per biennium		
SPEAKER FEES, TRAVEL & LODGING		0	0
PRINTING		100.00	100.00
MEALS	pass through	400.00	600.00
EQUIPMENT RENTAL/MISC.		300.00	400.00
<i>TOTAL TRAINING WORKSHOP</i>	pass through	800.00	1,100.00
<u>REGION COMMITTEE EXPENSES</u>			
VIOLET RICHARDSON REGION AWARD		1,000.00	1,000.00
LIVE YOUR DREAM TRAVEL & LODGING		1,000.00	1,000.00
LIVE YOUR DREAM REGION AWARD		2,000.00	2,000.00
DREAM IT, BE IT		500.00	500.00
MEMBERSHIP			
--INCREASE MEMBERSHIP		1,000.00	1,000.00
--NEW CLUB DEVELOPMENT		1,000.00	1,000.00
COMMITTEE OPERATING EXPENSES		210.00	250.00
<i>TOTAL REGION COMMITTEE EXPENSES</i>		6,710.00	6,750.00
TOTAL EXPENSES		75,600.00	79,900.00
TOTAL INCOME		61,200.00	79,900.00

South Atlantic Region Board Nominations

Applications

2016-2018 Biennium

NOMINATIONS

Governor-Elect: Deborah Mackes

Governor-Elect: Pamela Sinclair

Treasurer: Connie Morris

Secretary: Kelly Leigh Pierce

Board Member: Betty Ann O'Brien

Board Member: Sparkle Raymond

*Please note: The South Atlantic Region Board is made of six members from the Region.
Officers include: Governor (Pre-Elected), Governor-Elect, Secretary, Treasurer and two Board Members.*

Original Documents are on file.

Office/Position Nominated For: **SAR GOVERNOR-ELECT**

Candidate Name: **Deborah Mackes**

Club: SI of Woodbridge

Mailing Address: 12013 Fair Hill Lane
Manassas, VA 20112

Telephone: (H) 703-791-6982
(O) N/A

Email: deborahgura@yahoo.com

Occupation/Business: Retired Banker/Private Consultant



SOROPTIMIST ACTIVITIES:

Year Joined: 1998

Club Offices Held: Board Member, Community Service Trustee Chair, Secretary, Vice President, President-Elect, Two-Term President

Club Committee Chaired: VR, WOA, Ruby Award, Programs, Membership, Newsletter Co-Chair, Fundraising, Audit /Finance

Club Committee Participation: Participated in various club projects/programs

Region Offices Held: Secretary (2010-2012) (2012-2014)

Region Committee Chaired: Soroptimist Ruby/offered guidance to other Committee Chairs

Region Committee Participation: Supported many committee activities

Region Meetings Attended: Attended just about all Region Meetings and Fall Conferences since 1998

Federation Activities/Offices: Program Council Member 2008-2010

Federation Meetings Attended: SIA Convention – 1996 – Phil., Pa.

Soroptimist International

Activities/Meetings: On the club level, I planned visits and welcome meetings for many International Soroptimists to the Washington, DC area. Worked with SIA to welcome Intl. Soroptimists to Washington, DC area, attended online conferences calls with SIA representative and other Program Council Members. Consulted with SIA concerning Region membership issues.

Other Activities/Interests: Baking, Cooking, Reading, Photography, working out at the gym, spending time with family and friends

Education: Graduated High School, attended American Institute of Banking, Attended NOVA, graduated from the Children's Institute of Literature in 1997

Family: Married, one daughter, son-in-law, 3 grandchildren

I agree to submit my name as a candidate for the office identified above:

Deborah K. Mackes Submitted: 11/22/15

Office/Position Nominated For: **SAR GOVERNOR-ELECT**

Candidate Name: **Pamela Sinclair**

Club: SI of Raleigh

Mailing Address: 1235 E. Springhill Ct.
Cary NC 27511

Telephone: (H) 919-467-7167
(C) 919-247-8844

Email: psinclair@soroptimistraleigh.org

Occupation/Business: Mary Kay Beauty Consultant



SOROPTIMIST ACTIVITIES:

Year Joined: 2005

Club Offices Held: Board Member, President

Club Committee Chaired: Clothing Closet Operations Committee, PR Committee,
Development Committee, Ruby Award Committee

Club Committee Participation: Awards Event Committee, Program Committee, SI Raleigh
Website Upgrade Sub-Committee

Region Offices Held: Board Member (Director), Treasurer

Region Committee Chaired: Sales Table

Region Committee Participation: --

Region Meetings Attended: Almost every Spring Conference and
yearly Fall Meeting since 2007

Federation Activities/Offices: Delegate at 2014 SIA Convention in Vancouver

Federation Meetings Attended: 2010 Convention in San Francisco
2014 Convention in Vancouver

Soroptimist International
Activities/Meetings: --

Other Activities/Interests: SI Raleigh website upgrade and support

Education: Boston University 1966 - English Lit

Family: Sister in Germany, brother in Florida, six nieces and one
nephew

I agree to submit my name as a candidate for the office identified above:

Pamela S. Sinclair Submitted: 11/18/15

Office/Position Nominated For: **SAR TREASURER**

Candidate Name: **Connie Morris**

Club: SI of Kent & Queen Anne's Counties

Mailing Address: 106 Rosin Drive
Chestertown, MD 21620

Telephone: 410-708-2016

Email: cmorris1995@gmail.com

Occupation/Business: Employment Training Specialist,
Kent County Dept of Social Services
National Education Association,
(30 year, Retired 2015), Washington DC 20036



SOROPTIMIST ACTIVITIES:

Year Joined: 2010

Club Offices Held: 2011 & 2012 Corresponding Secretary, 2013 & 2014 President
and 2015 & 2016 Board Member

Club Committee Chaired: Quarter Auction, Focus Report, Celebrating Success, Afternoon
Delight, Mother's Day Carnations, Governors Trophy, 4-H
Fair Paint Fundraising, High School Grant for Queen Anne's
County

Club Committee Participation: Ways and Means, Festival of Trees, Annual Auction, 4th of July
Baby Contest

Region Offices Held: 2015 Secretary

Region Committee Chaired: Bead Sale for Spring Conference

Region Committee Participation: 2014 Basket Raffle and Bead Sale for Spring Conference

Region Meetings Attended: 2013-15 Spring Conferences (Rocky Gap, Annapolis,
Williamsburg), 2015 Three Fall Area Meetings, 2011-14 One
Fall Area Meeting and 2014 Leadership Workshop (Richmond)

Federation Activities/Offices: --

Federation Meetings Attended: 2014 Federation Convention (Philadelphia, PA)

Soroptimist International
Activities/Meetings: --

Other Activities/Interests: Relay For Life, Travel and Soroptimist Activities

Education: Computer Learning Center (Computer Operations), Anne
Arundel Community College and Chesapeake College
(Business and Business Law) and AAMS (Web Design)

Family: Husband Ray, 20 years,
Two Daughters, Arianna 16 and Kayci 10

I agree to submit my name as a candidate for the office identified above:

Connie Morris Submitted: 11/20/15

Office/Position Nominated For: **SAR SECRETARY**

Candidate Name: **Kelly Leigh Pierce**

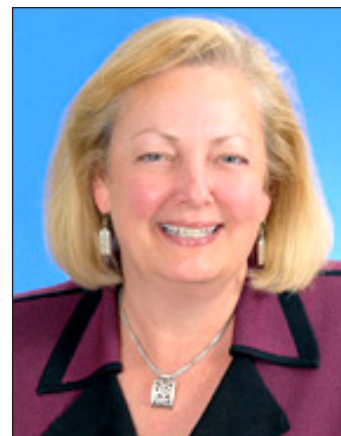
Club: SI Prince George's & Anne Arundel
Counties (formerly Bowie-Crofton)

Mailing Address: 26 Bayonne Trail
Asheville, NC 28804

Telephone: 301-613-4329

Email: kellypierce813@gmail.com

Occupation/Business: Retired



SOROPTIMIST ACTIVITIES:

Year Joined: 1990

Club Offices Held: President (3 times)

Club Committee Chaired: Woman's Opportunity Awards and Violet Richardson Awards

Club Committee Participation: Fundraising & Publicity

Region Offices Held: --

Region Committee Chaired: --

Region Committee Participation: Spring Conference host committee;
Spring Conference vendor tables

Region Meetings Attended: Spring and Fall Conferences

Federation Activities/Offices: --

Federation Meetings Attended: --

Soroptimist International

Activities/Meetings: --

Other Activities/Interests: Formerly Assistant Director for the Dept of Community Services, City of Bowie; former Executive Director Greater Bowie Chamber of Commerce; other community volunteerism - Bowie Business Innovation Center, Bowie Center for the Performing Arts, City of Bowie Education, Economic Development and Heritage Committees.

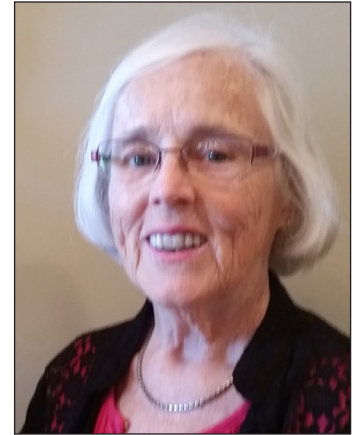
Education: BA Sociology/Criminology - University of North Carolina at Asheville

Family: Married Larry Pierce; one son Christopher Poole & daughter-in-law Kelly Teeling

I agree to submit my name as a candidate for the office identified above:

Kelly Leigh Pierce Submitted: 02/20/16

Office/Position Nominated For: **SAR BOARD MEMBER**
Candidate Name: **Betty Ann O'Brien**
Club: SI of Raleigh
Mailing Address: 2026 Preston Grove Avenue
Cary NC 27513
Telephone: (H) 919-380-4477
(C) 919-749-5469
Email: baobrien@soroptimistraleigh.org
Occupation/Business: Retired Librarian



SOROPTIMIST ACTIVITIES:

Year Joined: 1987 SI-Harrisburg (NAR)
2005 SI-Raleigh (SAR)
Club Offices Held: Delegate, Board At Large
Club Committee Chaired: Nomination (SI-HGB)
Club Committee Participation: Membership, Awards, Events
Region Offices Held: Board Member
Region Committee Chaired: --
Region Committee Participation: Planning various Learning/Planning Events/Workshops,
Fall/Spring Conference/Meetings
Region Meetings Attended: Region - Attended District Meetings every year in PA
Federation Activities/Offices: --
Federation Meetings Attended: Toronto, San Francisco, Philadelphia and perhaps one more
Soroptimist International
Activities/Meetings: --
Other Activities/Interests: Church Social Action Events, Drive for Meals on Wheels,
Served on Pastoral Council some years ago and was just
elected for another 2-year term
Education: BA U. of Toronto, Masters UC Berkely, PostGrad City U of NY
Family: Single, large extended family

I agree to submit my name as a candidate for the office identified above:

Betty Ann O'Brien Submitted: 12/08/15

Office/Position Nominated For: **SAR BOARD MEMBER**

Candidate Name: **Sparkle Gayle Raymond**

Club: SI of Woodbridge

Mailing Address: 53 Old Potomac Church Road
Stafford, VA 22554

Telephone: 540-273-5489

Email: Sparkle.Raymond@park.edu

Occupation/Business: Online Professor



SOROPTIMIST ACTIVITIES:

Year Joined: 2010

Club Offices Held: Vice President, 2011-2013; President, 2013-2015

Club Committee Chaired: Membership 2010-2011, Cancer Relay 2014 and 2015,
Co Chaired 2013

Club Committee Participation: I have participated in all projects and programs

Region Offices Held: --

Region Committee Chaired: --

Region Committee Participation: I have supported many region committee activities

Region Meetings Attended: I have attended most region and fall conferences

Federation Activities/Offices: SI of Woodbridge Delegate to SIA Convention, Vancouver
Canada 2014

Federation Meetings Attended: SIA Convention 2014 Vancouver Canada

Soroptimist International

Activities/Meetings: I travel to Haiti yearly to assist with many activities such as:
help with the funding of a girls orphanage, a senior citizen
home, and a homeless community. Developed and oversee
the Haiti Sponsorship Program (the program was developed in
2010). The program currently pays for 26 students to attend
three different schools. It allows underprivileged girls an
opportunity to receive an education.

Other Activities/Interests: I currently oversee the evangelism program at my church and
arrange all mission trips. Our mission trips have included
travel to South Africa, Haiti, and Panama. I love to read and do
puzzles for relaxation. My interest/passion is education and
learning about different cultures. I love to travel and have been
blessed to be able to travel to five of the seven Continents.

Education: Dr. in Christian Education, Masters in Theology, Masters in
Business Adm., BS in Business Adm., BA in Psychology,
AA in Business Adm.

Family: Married to Fritz Raymond, we have a son Fritz Raymond Jr.
and a daughter Kimberly Talbolt, two grandchildren, Nicole
and Jordan.

I agree to submit my name as a candidate for the office identified above:

Sparkle Gail Raymond Submitted: 01/18/16

2016 SOUTH ATLANTIC REGION SPRING CONFERENCE
Conference Registration and Meal Reservation Form
(Use one form per registrant; duplicate form as necessary)

Registration Deadlines: Early Bird: **postmarked** by March 25, 2016 **Deadline: **postmarked** by April 1, 2016**

Soroptimist International of: _____

Name of registrant: _____

Address: _____ **City** _____ **State** _____ **Zip** _____

Phone: _____ **(Day)** _____ **(Evening)** _____ **(Cell)** _____

E-mail address: _____

Type of Registration (check one):

- | | |
|--|---|
| <input type="checkbox"/> President | <input type="checkbox"/> President Alternate |
| <input type="checkbox"/> Delegate | <input type="checkbox"/> Club Member |
| <input type="checkbox"/> Guest (<i>meals only – registration fee not required</i>) | <input type="checkbox"/> Registered Guest (<i>receives conference materials/ attends workshops – must pay registration fee below</i>) |

Have you been a member 30 years or more? Yes No

Member less than 1 year? Yes No

Is this your first SAR spring conference? Yes No

Do you have special dietary needs? Yes No

If yes, please describe: _____

Registration fee (check one):

- (\$60) Early Bird Registration Fee – postmarked by March 25, 2016 (\$75) Registration Fee

Meal reservations (check all that apply – if total meal package is chosen, do not check individual meals):

Total meal package (\$165)

Friday banquet (\$35)

Saturday lunch (\$25)

Sunday brunch (\$40)

Saturday breakfast (\$20)

Saturday banquet (\$45)

Saturday Banquet Choice: Chicken Neptune New York Strip

Grand Total enclosed: \$ _____ (make check payable to: South Atlantic Region)

Registration and Refund Policy: SAR members attending any Spring Conference function must pay Conference Registration. Refunds on conference registration will be honored only due to emergency situations. All other requests for refunds must be received in writing by the Registrar no later than April 1, 2016. Refunds will be provided upon approval by the SAR Governor.

Mail form and check(s) to:

Gail Kelley, SAR Spring Conference Registrar, 111 Belvedere Road, Norfolk, VA 23505, gckelley@verizon.net

Credit Card (receipt will be e-mailed)

Type: _____ Name on Card: _____

Credit Card Number: _____ Exp Date: _____ CVV: _____

CONFERENCE MENUS

FRIDAY EVENING DINNER – BEACH PICNIC

BBQ Chicken
BBQ Pork Ribs
Corn Coated Catfish
Southern Styled Green Beans with Red Onion, Garlic and Bacon
Honey Glazed Corn Bread
Green salad
Cookies, Brownies & Celebration Cake
Coffee, decaffeinated coffee, sweet tea, lemonade

SATURDAY AWARDS LUNCHEON

Spinach Salad with Chicken
Fresh strawberries, Fontina, Baby Spinach, Grilled Breast of Chicken
warm rolls and butter
Mousse Napoleon
Coffee, decaffeinated coffee, tea

SATURDAY AWARDS DINNER

Choose One:
Grilled Chicken Neptune
Grilled Chicken Breast with a Crab and Shrimp Cream Sauce
Or
New York Strip Steak
Marinated Grilled New York Strip Steak with Roasted Shallot & Garlic Demi
Glaze
Served with
Chef's Choice of Accompaniments
Crisp Garden Salad
warm rolls and butter
Chocolate Fusion Cake
Coffee, decaffeinated coffee, tea

SUNDAY AWARDS BRUNCH

Fresh Fruit Platter

Domestic and Imported Cheese Board

Farm Fresh Scrambled Eggs

Smithfield Bacon and Sausage

Breakfast Potatoes

Made to Order Omelet Station

Fresh Baked Biscuits and Muffins

Spinach Strawberry Salad with Raspberry Dressing

Chef's choice of Fresh Vegetable

Boneless Breast of Chicken with Champagne Cream Sauce

Freshly Brewed Coffee, Assorted Hot Teas, Water, Juice and a

Glass of Champagne

CONFERENCE HOTEL INFORMATION



Holiday Inn & Suites North Beach - Virginia Beach
3900 Atlantic Avenue, Virginia Beach, Virginia 23451
Phone: 757-428-1711

Situated on an impressive stretch of oceanfront on the Virginia Beach Boardwalk, Holiday Inn & Suites North Beach is a stunning resort hotel designed for families as well as groups and individuals traveling for business and conferences. Our Virginia Beach hotel features oceanfront rooms and suites with flat-screen TVs, microwaves and refrigerators for modern beachfront living. Relax on the sands of the Atlantic Ocean, soak up rays by our gorgeous beachfront pool, and let the kids play at Splash Kamp. Savor fresh seafood and Italian fare at our resort's three restaurants, including the Square Whale and Isle of Capri. Because the guest experience is our priority, complimentary services include: laundry facility on each floor, valet service, 48 seat movie theatre, Wi-Fi, business center and express checkout.

South Atlantic Region has secured a special group rate of \$119 per night, plus applicable taxes, at the Holiday Inn & Suites North Beach.

Reservations must be made by **Thursday, March 24, 2016** to receive the special rate. To ensure a hotel room, contact Holiday Inn at 757.428.1711.

Be sure to identify yourself as part of the "SAR" group. You may also make your reservation online.



Free Your Wild Side!
*Join Us for a Tour of the
Virginia Aquarium!*

Reservations Due by April 1, 2016

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ email: _____

_____ # Attending @ \$16.00 each = _____

Check payable to South Atlantic Region

Mail Reservation with check to:

Robin Davis

3436 Martha Custis Dr., Alexandria, VA 22302

Questions? 703-980-6647 or sororobin@gmail.com

***Just a
15 minute
ride from the
Holiday Inn,
Over 800,000
gallons of
fun await
you!***

Excursion Agenda:

1:45 pm

**Meet in Holiday Inn Lobby
to carpool**

2:00 pm

Arrive at Aquarium

4:00 pm

Return to Holiday Inn



SOROPTIMIST

Best for Women

GOVERNOR'S TROPHY
CLUB YEAR 2015-2016
South Atlantic Region
“Betty Jean Cook” Club Achievement Award

- ◆ Answer all questions completely. Consideration will be given only to those entries that focus on our mission to “improve the lives of women and girls”.
- ◆ Return this Entry Form and supporting documents.
- ◆ Only the Club President can submit the club for consideration.
- ◆ Two awards will be presented: First place – Trophy; Runner-up – Certificate
- ◆ Entries may be sent by mail or email to the Region Governor, Robin Davis, by April 1

Club Name: SI of _____

Club President’s Signature: _____ **Date:** _____

Membership and Club Education

Did your club have a recruitment program this year? Yes No

If yes, did you meet the SAR Biennium goal of a gross gain of 4 new members this year? Yes No

Did a member of your club attend

At least one Fall Meeting during the year? Yes No

Communication is the Key or other SAR Conference Calls? Yes No

Spring Conference? Yes No

Did your club have a Soroptimist Orientation & Leadership program this year? Yes No

In 50 words or less describe your best Recruitment and Retention practice this year.

Public Awareness – (documentation required- please attach to entry form)

Has your club sent at least 3 press releases this year? (please attach) Yes No

Has your club received media attention for a program or project? (please attach) Yes No

Do you have a Club brochure? (please attach) Yes No

Do you have a Club email address? Email address: _____ Yes No

Do you have a Club website? Website address: _____ Yes No

Does your Club have a Social Media Presence? Yes No

Facebook: _____ Twitter: _____

Other: _____

Fundraising

Did your club participate in the Annual Club Campaign either by sending funds directly to SIA or by participation in the SAR Spring Conference Wine Pull benefiting SIA Club Campaign? Yes No

Have you discussed Laurel Society, Laurel Legacy or the SAR Laurel Lottery in your club? Yes No

In 50 words or less describe your best Club Fundraiser.

Program

Did your club participate in the Live Your Dream program? Yes No

Did you submit a Dream It, Be It Program Report? Yes No

Did your club participate in other Federation award programs? Mark all that apply:

- Workplace Campaign to End Domestic Violence Yes No
- Teen Dating Violence Yes No
- Stop Trafficking Yes No
- Other– please specify: _____ Yes No

Which International projects or programs did your club participate in this year?

December 10th President’s Appeal Yes No

Did your club submit Program Focus Reports to Soroptimist International? Yes No

Other – please specify: _____ Yes No

Region

Has your club participated in the following Region level programs?

- Violet Richardson Award Yes No
- Ruby Award: Making a Difference for Women Yes No
- SAR Celebrating Success Yes No

In 100 words or less please describe your best Club Level Project or Program benefiting women and/or girls during the 2015-2016 club year.

Final

In what ways has your Club’s ability to be the “Best For Women” and make your club a candidate for the SAR Governor’s Trophy? (150 words or less)

Submit via mail by April 1, 2016 to:
Robin Davis, SAR Governor
3436 Martha Custis Dr., Alexandria, VA 22302
703.980.6647 (C) sororobin@gmail.com



DON'T BURN THAT BRA



Let it support someone else

Did you know that bras are one of the least donated items to women's shelters and one of the most needed, requested items?

We all have bras that we bought and later decided we didn't like.

Don't throw it away

Donate it

Styles - - all styles including sports bras

Sizes - - all sizes, especially larger sizes



Bring your gently worn bras to
Spring Conference
Virginia Beach, VA
April 15-17, 2016

SI Mid-Atlantic Online will have a collection box on Saturday. These will be donated to local women's shelters. Our plans are to have a representative at Conference on either Saturday or Sunday to accept the donation.



Celebration of Life Memorial Service



South Atlantic Region

If a Soroptimist member of your club has passed away within the past year (April 2015-April 2016), please complete this form and return it to the address listed below. We will Celebrate Soroptimist Life at the Sunday morning Memorial Service on April 17.

Name of Deceased Member: _____

**Please provide a picture if possible.*

Club Name: _____

**If a member of more than one club, list others.*

Date of Death: _____

** Include copy of obituary, if available*

Joined Soroptimist: _____ (year)

Occupation: _____

Club Offices Held: _____

Club Activities: _____

Community Involvement: _____

Biographical Information: _____

Honors and Awards: _____

Return form by March 23, 2016

Linda Waal
8640 Park Dr
Chestertown, MD 21620-4205
l.waal@atlanticbb.net



SOROPTIMIST

Best for Women®

New for Spring from SIA Item # 124 – Oval Rhinestone "S" Pin \$35



NEW 35 year anniversary pin, "S" logo Item #151G \$25

Attention All
South Atlantic Region
Members!!

NOTICE: Sales Table Items Not Currently In Inventory

Will NOT Be Restocked

Unless Requested in Advance of Spring Conference!

DEADLINE is MARCH 25th

Take Advantage of This Opportunity - Tell Us What You Want

Help Us Manage the Sales Table More Efficiently

**Request / Order SIA Logo, Live Your Dream & Dream It Be It
Items by **March 25th**, 2016**

To be included in the April 1st Order from SIA HQ

Review the SIA website for items available:

<http://www.soroptimist.org/members/store/storehome.html>

NOTE: Cork Car Cup-holder Coasters supply is depleted – they come from a non-SIA vendor and require bulk quantities for the best price – let us know if you are interested in getting more of them and about how many you would purchase



CLUB SALES TABLE RESERVATIONS

2016 SPRING CONFERENCE

If your club would like to have a table at this year's Spring Conference for club fundraising or displaying information, fill out this form, send it to the address at the bottom and include a check for \$35.00 made payable to South Atlantic Region.

NOTE: Clubs will be responsible for securing their items.

Please respond no later than April 1, 2016

Club Name: SI of _____

Contact: _____

Address: _____

Phone: _____

Send form to:

**Kelly Pierce
26 Bayonne Trail
Asheville, NC 28804
301/613-4329
kellypierce813@gmail.com**



SOROPTIMIST

Best for Women®

If You Would Like to Place an Order for Items Held at Conference / Shipped You May Also Order and Pre-pay in Advance

SPRING CONFERENCE 2016 SALES TABLE REQUEST / ORDER FORM

NAME: _____ CLUB: _____

_____ REQUESTED FOR SALES TABLE

AMOUNT DUE: _____

_____ PERSONAL / CLUB ORDER

PAID BY: CASH ___ CHECK # _____

ITEM #	DESCRIPTION/COLOR	PRICE	QUANTITY	TOTAL COST

Send to: SAR Board Member

Laura Jones

7918 Sly Fox Lane

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Mystery Wine Pull

Friday, April 15, 2016
South Atlantic Region Spring Conference

Everyone Wins!
Grand Prize Bottle worth over \$50
\$20 per cork

Participants choose a numbered cork from a basket and win the bottle with the corresponding number. Corks will be color coded and numbered to correspond with Red, White or Blush (pink) wines.

A limited number of chances to win!
Bottles worth \$15 or more

Each club is asked to donate two (2) bottles of wine, valued over \$15, and turn in at registration on Friday evening.

Hosted by SI-Talbot County
Must be 21 to participate. Wine bottles cannot be opened on premises.

CREDENTIALS FORM

*South Atlantic Region Spring Conference
April 15 -17, 2016
Virginia Beach, VA*

Upon arrival at Spring Conference, a valid Credentials Card will be issued to each delegate at registration. Please complete the information below and present this form at registration.

Club: SI of _____

Designation: P (President)
 P/A (President /Alternate)
 D (Delegate)

Remember:
Each club is entitled to a total of three (3) voting members - including two Delegates and either President or President/Alternate.

Name: _____
 (Type or print)

Designation: _____
 (P, P/A, D)

Name: _____
 (Type or print)

Designation: _____
 (P, P/A, D)

Name: _____
 (Type or print)

Designation: _____
 (P, P/A, D)

Signed: _____ Date: _____
 (Club President)

Signed: _____ Date: _____
 (Club Secretary)

Note: Both Club President and Club Secretary must sign this Credentials Form.